Nevada County Employee Poll Worker Program

Nevada County Personnel Code states:
At the discretion of the department head, a regular employee with written permission from his/her department head may be granted up to eight (8) hours of leave with pay during his/her regularly scheduled work hours for the purpose of participating in the Voluntary Nevada County Employee Poll Worker Program.

Requirements

- Be lawfully admitted for permanent residence in the US
- Be a resident of California.
- Be a full time, permanent county employee.
- Receive permission from your supervisor.

Duties and Hours

- Arrive at the polling place by 6:00 AM and work until approximately 9:00 PM.
- Help set up the polling place, issue ballots, and assist voters as needed.
- Close the polls, prepare ballots and supplies for delivery to the Elections Office or Regional Check-in Center.
- Attend an introductory 4 hour training session
- Inspectors are in charge of the polling place and assign Judges' duties.

Compensation

- Your regular daily pay from your county department.
- A poll worker stipend of $100 for Inspectors and $80 for Judges for the cumulative hours of volunteer service required beyond your regular workday, therefore, no paid OT or CTO is accrued. ***After the poll worker payroll has been processed, county employees will see their poll worker stipend appear on their county paycheck.***

How to Apply
Please fill out this form and return it to the Elections Office.

APPLICATION AND APPROVAL FORM

Employee Name:_____ County Department:_____

Residence Address:_____

Home Phone:_____ Work Phone: _____

I choose to serve as [ ] Inspector [ ] Judge

I, _____ approve the above named employee to participate in the
Name of Supervisor
Nevada County Employee Poll Worker Program on Election Day, Tuesday, November 8, 2016.

_____ _____ _____
Signature of Supervisor Date Supervisor's Work Number