

# COUNTY OF NEVADA

## STATE OF CALIFORNIA

Heidi Hall, 1st District (Chair)  
Ed Scofield, 2nd District  
Dan Miller, 3rd District (Vice-Chair)  
Susan Hoek, 4th District  
Richard Anderson, 5th District

\*\*\*\*\*

Julie Patterson Hunter, Clerk of the Board  
Alison Lehman, County Executive Officer  
Katharine L. Elliott, County Counsel



## BOARD OF SUPERVISORS

950 Maidu Avenue  
Nevada City, CA 95959-8617  
(530) 265-1480  
Fax: (530) 265-9836  
bdofsupervisors@co.nevada.ca.us

## AGENDA

Date	Time	Location
Tuesday, January 28, 2020	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

This meeting is broadcast live on NCTV Channel 17 in the Western County and on Truckee-Tahoe Community TV (TTCTV) Channel 18 in the Eastern County and can be viewed live through the web at <https://nevco.legistar.com/Calendar.aspx>

Video Conferencing at 9:01 a.m. for Public Comment and at 9:30 a.m. for public hearing located at the District V Board of Supervisors Conference Room, Nevada County Sheriff's Substation, 10879A Donner Pass Road, Truckee CA and at 11:00 a.m. for the Employee Awards Presentation located at the Truckee Joseph Center Hobart Mills Conference Room, 10075 Levon Avenue, 2nd Floor, Suite 205, Truckee CA

*The Board of Supervisors welcomes you to its regular meeting. Your interest is encouraged and appreciated.*

*ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please approach the rostrum and, after receiving recognition from the Chair, give your name and comments or questions as all meetings are recorded. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. Time limitations are explained on the last page of the agenda.*

*The meeting room is accessible to people with disabilities. Anyone requiring reasonable accommodation to participate in the meeting should contact the Clerk of the Board's office by calling (530) 265-1480 at least four days prior to the meeting. TTY/Speech-to-Speech users may dial 7-1-1 for the California Relay Service.*

*The agenda and all supporting documents are available for review during regular business hours at the Clerk of the Board office, 950 Maidu Avenue, 2nd Floor, Suite 200, Nevada City, California. This agenda and certain supporting documents may be obtained on the Clerk of the Board's website at <http://www.mynevadacounty.com/nc/bos/cob>. To view the supporting documents on this agenda for a particular item, click on the SR number to the left of the item. Please note that the on-line agenda may not include all related or updated documents.*

*Proposed actions and supporting documents are considered draft until acted upon by the Board. All items listed on the agenda may be acted upon by the Board of Supervisors.*

**REGULAR MEETING: 9:00 AM****STANDING ORDERS:**

Call the meeting to order.

Pledge of Allegiance.

Corrections and/or deletions to agenda.

**SCHEDULED ITEMS: 9:01 A.M.****Public Comment:**

*Members of the public shall be allowed to address the board on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.*

*(Video-Conferencing for the public comment portion of the meeting is also available in Truckee at the District V Board of Supervisors Conference Room, east (left) side of the Sheriff's Substation at 10879A Donner Pass Road.)*

**Clerk of the Board: Julie Patterson Hunter**

1. [SR 20-0048](#) Resolution proclaiming February 2020 as "Grand Jury Awareness Month" in Nevada County.

**CONSENT CALENDAR:**

*These items are expected to be routine and noncontroversial. The Board of Supervisors will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*

**Behavioral Health Director: Phebe Bell**

2. [SR 20-0006](#) Resolution approving a renewal Contract for Services between the County of Nevada and the County of Placer for Nevada County to provide Crisis Stabilization Unit services for Placer County referred clients through its subcontractor, Sierra Mental Wellness Group, for a total contractual obligation not to exceed \$75,000, for the period July 1, 2019 through June 30, 2021, and authorizing the Chair of the Board of Supervisors to execute the Contract.

Director of Social Services: Tex Ritter

3. [SR 20-0007](#) Resolution approving Amendment 2 to the contract between the County of Nevada and The Salvation Army for the provision of CalFresh outreach and emergency shelter services at the Booth Family Center for CalWORKs families (Res. 19-408), revising Exhibit "A" Schedule of Services to formalize the activation protocol for shelter nights and improve communication amongst all entities involved in the extreme weather sheltering events, for the period July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Child Support Services, Collections, and Housing Director: Mike Dent

4. [SR 20-0292](#) Resolution approving renewal Standard Agreement 20F-3029 between the County of Nevada and the State Department of Community Services and Development (CSD) for funding of 2020 Community Services Block Grant (CSBG) Programs and authorizing the Health and Human Services Agency Director to sign any required documents associated with CSD notifications to allow for receipt of CSBG funds, up to the maximum amount of \$271,287, for the period January 1, 2020 through December 31, 2020. (Housing)

District Attorney: Clifford Newell

5. [SR 20-0231](#) Resolution amending Resolution 19-520 pertaining to the Grant Award Agreement with the California Department of Insurance Workers' Compensation Insurance Fraud Grant to specify the Liability Provisions of the Grant Award, in the amount of \$97,726, for the period July 1, 2019 through June 30, 2020.
6. [SR 20-0047](#) Resolution accepting the California Office of Emergency Services Grant Award XC19020290 for the Nevada County Victim Witness Services Program, in the amount of \$146,369, for the period January 1, 2020 to December 31, 2020, authorizing the Nevada County District Attorney to execute the agreement and any extensions or amendments, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 budget. (4/5 affirmative vote required)
7. [SR 20-0323](#) Resolution approving a contract between the County of Nevada and Community Beyond Violence to provide victims services per the Cal OES XC19020290 Grant award, in the maximum amount of \$48,790, for use during the period January 1, 2020 to December 31, 2020, and authorizing the Chair of the Board of Supervisors to execute the contact.
8. [SR 20-0324](#) Resolution approving a contract between the County of Nevada and Child Advocates of Nevada County to provide victims services per the Cal OES XC19020290 Grant award, in the maximum amount of \$48,790, for use during the period January 1, 2020 to December 31, 2020, and authorizing the Chair of the Board of Supervisors to execute the contact.

Director of Public Works: Trisha Tillotson

9. [SR 20-0424](#) Resolution approving Program Supplement No. F068 to Administering Agency-State Agreement for Federal-Aid Projects No. 03-5917F15 in the amount of \$27,023 for the 2020 High Friction Surface Treatment Project, County Project No. 225034, Federal Contract No. HSIPL-5917(103), and authorizing the Chair of the Board of Supervisors to execute the documents. (Dists. I, II, III, and IV)
10. [SR 20-0475](#) Resolution approving bidding documents for the 2020 Road Rehabilitation Project - 450006, authorizing the Chair of the Board of Supervisors to execute the documents, and instructing the Purchasing Division to advertise for bids in accordance with the applicable regulations with the bid opening date to be set by the Director of Public Works. (Dists. I and II)
11. [SR 20-0425](#) Resolution awarding and approving a contract between the County of Nevada and Southwest General Engineering, Inc., for the 2019 McCourtney Road Landfill West Ditch Drainage Improvements, in the amount of \$52,740, plus a ten percent contingency of \$5,274, for a total amount not to exceed \$58,014, authorizing the Chair of the Board of Supervisors to execute the contract, and rescinding Resolution 19-632. (Sanitation)
12. [SR 20-0426](#) Resolution approving a Memorandum of Understanding (MOU) between the County of Nevada and the County of Placer for use of the Eastern Regional Material Recovery Facility for discarded material processing and disposal services, with an expiration date of December 31, 2029, and authorizing the Chair of the Board of Supervisors to execute the MOU. (Dist. 5) (Sanitation)

Director of Human Resources : Steven Rose

13. [SR 20-0478](#) Resolution amending Authorized Personnel Staffing Resolution 19-258, changing the total number of FTE from 798.15 to 801.15, effective January 28, 2020.
14. [SR 20-0479](#) Resolution amending Authorized Personnel Salary Resolution 19-259, allocating positions to various salary ranges, effective January 28, 2020.
15. [SR 20-0521](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Cooperative Personnel Services Human Resources Consulting for professional recruitment services (PESN3908), increasing the maximum contract amount by \$79,125 for a new maximum amount of \$100,000, extending the term through June 30, 2020, authorizing the Chair of the Board of Supervisors to execute the Amendment, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Human Resources Budget. (4/5 affirmative vote required)

Chief Information Officer: Stephen Monaghan

16. [SR 20-0477](#) Resolution declaring certain County property as surplus, and authorizing the Purchasing Agent to sell, or otherwise dispose of, those certain items of surplus property listed on Exhibit A as “Assets to be Sold or Recycled.” (4/5 affirmative vote required)  
(Purchasing)

Interim County Librarian: Elise Strickler

17. [SR 20-0225](#) Resolution increasing the California Library Literacy Services literacy award by \$2,398 for Fiscal Year 2019/20, authorizing the County Librarian to sign all additional grant documents, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Library budget. (4/5 affirmative vote required)

County Executive Officer: Alison Lehman

18. [SR 20-0001](#) Resolution approving Amendment 1 to the Site, Facility and Equipment Lease between the County of Nevada and the Nevada County Finance Authority, and Amendment 3 to the Lease Agreement between the Nevada County Finance Authority and County of Nevada, regarding the financing of the Clean Renewable Energy Project, and authorizing the execution, delivery, and recordation of the Amendments, supporting documents and related actions.

Clerk of the Board: Julie Patterson Hunter

19. [SR 20-0046](#) Acknowledgement of 2020 Chair appointments to Boards, Committees, and Commissions.
20. [SR 20-0476](#) Reappointment of Ms. Suzanne Gallaty as Tenant Commissioner on the Regional Housing Authority for a two-year term ending December 18, 2021.
21. [SR 20-0608](#) (Waive further reading/Adopt) An Ordinance amending Section A-II 2.4 of Article 2 of Chapter II, Title 1 of the Nevada County Administrative Code entitled Time and Place of Meetings of Board of Supervisors to set forth the provisions that shall constitute a Regular Meeting of the Board of Supervisors.
22. [SR 20-0422](#) Acceptance of Board of Supervisors Summary Minutes for January 14, 2020.

**Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.**

Call the meeting to order:

**Consent:**

*These items are expected to be routine and noncontroversial. The Board of Directors of the Nevada County Sanitation District No. 1 will act upon them at one time without discussion. Any Board member, staff member, or interested party may request that an item be removed from the consent calendar for discussion.*

- 23a.** [SR 20-0563](#) Resolution awarding a contract between the Nevada County Sanitation District No.1 (NCSD#1) and HF&H Consulting LLC for the Wastewater Fee Study for all NCSD#1 Zones, for a total amount not to exceed \$81,155, for the period February 1, 2020 through September 30, 2020, authorizing the Chair of the Board of Directors to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Sanitation District budget. (Dists. I, II, III and IV) (4/5 affirmative vote required) (Sanitation)
- 23b.** [SR 20-0631](#) Acceptance of Nevada County Sanitation District No. 1 Summary Minutes for September 10, 2019.

**Public comment:**

*(Members of the public shall be allowed to address the Board on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.)*

**Adjournment:****SCHEDULED ITEM: 9:30 A.M.**

*(Teleconferencing from the District V Board of Supervisors Conference Room, Nevada County Sheriff's Substation, 10879A Donner Pass Road, Truckee)*

**Planning Director: Brian Foss**

- 24.** [SR 20-0050](#) Public hearing to consider approval proposed increases in the Truckee Fire Protection District 2019-20 Capital and Mitigation Fees. The proposed fee increases are based on Truckee Fire Protection District Capital Improvement Plan and Mitigation Fee 5-Year Expenditure Plan and 5-Year Findings Report for Fiscal year 2019-20 and Truckee Fire Protection District Resolution No. 16-2019. (Dist. V)

Resolution adopting Development Impact Mitigation Fees for the Truckee Fire Protection District, pursuant to Nevada County Land Use and Development Code Section L-IX 2.3, effective March 28, 2020: Residential - Single Family \$0.83 per square foot, Multi-family \$1.25 per square foot; Nonresidential - Industrial \$0.61 per square foot, Retail/Commercial \$0.85 per square foot, and Office \$1.22 per square foot.

**\*DEPARTMENT HEAD MATTERS:****Chief Information Officer: Stephen Monaghan**

25. [SR 20-0628](#) Request to send a Letter of Support for Spin Storage Systems (SPIN) Grant Application to the California Energy Commission Opportunity #19-305. (Facilities)

**Director of Human Resources : Steven Rose**

- 26a. [SR 20-0626](#) Resolution approving a contract between the County of Nevada and Nationwide Retirement Solutions, Inc., pertaining to Third-Party Recordkeeping, Administration, Education and Investment Services for the Nevada County 457(b) Deferred Compensation Plan and Nevada County 401(a) Plans, approving and adopting the County's 457(b) and 401(a) plans, for the period January 28, 2020 through December 31, 2025, authorizing the Chair of the Board of Supervisors to execute the contract.
- 26b. [SR 20-0629](#) Resolution approving the formation and charter of the Nevada County Deferred Compensation Plan Committee pertaining to the oversight of the Nevada County 457(b) Deferred Compensation Plan and the Nevada County 401(a) Plans.

**SCHEDULED ITEM: 11:00 A.M.**

*(Teleconferencing from the Truckee Joseph Center, Hobart Mills Conference Room, 10075 Levon Avenue, 2nd Floor, Suite 205, Truckee)*

**Director of Human Resources : Steven Rose**

27. [SR 20-0373](#) Presentation of the Nevada County Employee Service Awards to 85 employees.

**\*ANNOUNCEMENTS:**

*Pursuant to Government Code Section 54954.2, Board members and County Executive Officer may make a brief announcement or brief report on his or her activities. Board members and County Executive Officer may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

**ADJOURNMENT:**

*\*(The Board of Supervisors can discuss these items at any time during the meeting.)*

*This agenda was posted on bulletin boards 72 hours in advance of the meeting at the following locations:*

- 1. Eric Rood Administrative Center; outside Board office, outside Board Chambers, and outside main entrance.*
- 2. Madelyn Helling Library. 3. Truckee Joseph Center.*

*Posted January 23, 2020*

*Notice was also posted at the District V Board of Supervisors Conference Room, Truckee Library and the Grass Valley Library.*



**PERSONS DESIRING TO ADDRESS THE BOARD****CONTROL OF MEETING:**

The Board Chairperson shall first caution any person at the meeting who is abusive, disruptive, or out of order, and then ask that person to leave if the person will not stop; additionally, the Chair reserves the right to recess the meeting until the person leaves or is escorted out and order is restored.

**PUBLIC COMMENT:**

Matters on the Agenda: The Board shall allow public comment on items appearing on the agenda when the agenda item is considered by the Board. The Chair may limit the total amount of time for comment on any agenda item and may limit any individual desiring to address the Board to no less than three (3) minutes. Comments by the public must be relevant to the item on the agenda being considered by the Board.

Matters not on the Agenda: At regular meetings of the Board, members of the public shall be allowed to address the Board of Supervisors on matters not appearing on the agenda which are of interest to the public and which are within the subject matter jurisdiction the Board. Pursuant to the Ralph M. Brown Act, the Board shall not take any action or discuss any matter not appearing on the agenda; although staff may be asked to briefly respond to or follow up on such items.

At special meetings of the Board, public comment will only be allowed on matters appearing on the agenda.

The Chair of the Board may limit the total amount of time allocated for public comment; provided, however, the Board will allocate at least fifteen (15) minutes for receiving public comment during any Board meeting. The Chair of the Board may limit any individual desiring to address the Board to no less than three (3) minutes. Time to address the Board will be allocated on the basis of the order in which the requests were received.

**PUBLIC HEARINGS:**

All members of the public shall be allowed to address the Board as to any item which is noticed on the Board's agenda as a public hearing. The Chair of the Board may limit the total amount of time allocated for the public hearing and may limit any individual desiring to address the Board to not less than three (3) minutes. Any person may provide the Board with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Written statements shall be submitted to the Clerk of the Board.

Whenever a public hearing is conducted, the public hearing is closed and the matter is continued to a subsequent meeting for Board deliberation and/or action, the Board shall not allow public comment and/or testimony on that item at the subsequent hearing. However, at the initial public hearing, prior to taking action, the Board may, at its sole discretion, elect to continue the matter and reopen the public hearing. At the subsequent hearing, all information will be considered. The Board may also, at the initial public hearing, prior to taking action, announce that the public hearing is being continued for specific information and the public testimony will only be heard on new information specific to the Board's direction. If, after the public hearing is closed and the Board later decides to reopen the public hearing for public testimony, appropriate notices must be published.

**ORDER AND DECORUM:**

Individuals or organizations desiring to address the Board shall: 1) Address the Board from the podium. Speakers are encouraged but not required to give their name and city of residence before addressing the Board. Speakers shall direct their comments to the Board, not the audience or staff. 2) Comment on the specific matter before the Board with reasons for the position taken. 3) The Chair may, at his or her discretion, allow up to five (5) minutes for those who are serving as a spokesperson for a group or organization. 4) A speaker may not yield time to another speaker. 5) No individual may speak more than once during the Public Comment period or on an item on the agenda unless recognized by the Chair as having new information. 6) In the interest of civil discourse, the rules specified in this Order and Decorum of Board Business and Robert's Rules of Order, to the extent such Rules are not in conflict with the Brown Act, shall apply at all Board meetings. It shall be the responsibility of the Chair to ensure public comments are conducted in such a manner that avoids disruptive activity, promotes mutual respect, keeps comments focused on issues, and avoids personal attack. 7) Applicants, applicant representatives and appellants desiring to speak shall be permitted to speak first during the public comment portion of a public hearing for not more than ten (10) minutes (or fifteen (15) minutes at Appeal Hearings), unless different rules for conducting the hearing are provided by County code. Time limits may be modified at the Chair of the Board's discretion.

**ORDINANCES:**

- 1) By statute, an ordinance may be passed immediately upon introduction only after notice and a public hearing.
- 2) An urgency ordinance may be passed immediately upon introduction.
- 3) Ordinances shall not be passed within five days of their introduction, nor at other than a regular meeting or at an adjourned regular meeting unless authorized by statute as indicated above. The Board of Supervisors will address ordinances at first readings. The public is urged to address ordinances at first readings; as passage of ordinances will be held at second readings, after reading the title.
- 4) Adoption of the ordinance is made by majority vote.
- 5) The Board reserves the right to amend any proposed ordinances and to hold a first reading in lieu of a second reading. (Gov. Code Section 25131, et seq.)

**INFORMATIONAL CORRESPONDENCE:**

The Board may direct any item of informational correspondence to a department head for appropriate action.

**REFERENCES:**

- Nevada County Resolution 17-084 (Public comment)  
Ralph M. Brown Act, California Government Code Sec. 54950, et. seq. (Open meetings law)  
Nevada County Land Use Code Sec. L-II 5.12 (Appeals)