



Penn Valley Municipal Advisory Council (PVMAC) PUBLIC NOTICE – MEETING AGENDA

To receive an email notice when the Agenda is posted: www.mynevadacounty.com/list.aspx
(under Agenda Center select Penn Valley Area Municipal Advisory Council)

Pursuant to Governor Gavin Newsom's Executive Order pertaining to the convening of public meetings in response to the COVID 19 pandemic, the PVMAC hereby provides notice that it will hold its regular meeting of the PVMAC members virtually per Zoom.

Date: Thursday, May 20, 2021

Time: 6:00 p.m.

Place: Join Zoom Meeting

<https://zoom.us/j/99158250380?pwd=WDhneWdGOWhpYjBTVGxZSEYVTdxdz09>

Meeting ID: 991 5825 0380

Passcode: 512672

Or participate by phone during the meeting at 1-669-900-6833

Members:

Ryan Everson, Member & Chair

Rob Tribble, Member & Vice Chair

Teresa Dietrich, Member

Douglas Moon, Member

Rick Nolle, Member

Nancy Peirce, Member

Bob Winters, Member

Vacant, Member

Vacant, Member

1. Call to Order, Roll Call and Pledge of Allegiance

2. Consent Agenda (Single Motion Needed)

All matters listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the PVMAC, audience, or staff requests a specific item to be removed from the Consent Agenda for separate action. Any item removed will be considered after the motion to approve the Consent Agenda.

a. Approval of Meeting Agenda for May 20, 2021

Action

b. Approval of Meeting Minutes for April 15, 2021

Action

3. Public Comment

This time is set aside for persons wishing to address the PVMAC on any matter of interest that is not on the agenda. Members of the public can provide general comments on items that are of interest to the public and are within the subject matter jurisdiction of the Board or on a particular agenda item via chat through zoom or by phone during the meeting using the information provided above. Action will not be taken at this meeting on citizen comments. The PVMAC, however, after hearing from interested citizens, may place items on a future agenda so proper notice may be

given to all interested parties. This meeting is being recorded and will be made available to the public through the County's website at *mynevadacounty.com*.

- 4. NID Backbone Extension in Penn Valley *Action Item*
Rich Johansen, NID Director, Division V

- 5. Nevada County Sanitation District #1 Rate Study *Informational Presentation*
Brad Torres, Nevada County Department of Public Works

- 6. Ad Hoc Subcommittee *Information/Discussion*
Broadband Ad Hoc Subcommittee *Update*
Marketing Ad Hoc Subcommittee *Update*

- 7. Future Meeting Format – Return to In-Person Meetings? *Discussion*
Staff Update – Jeffrey Thorsby

- 8. General Announcements *Information*

- 9. Next PVMAC MEETING June 17, 2021 6:00 p.m. via Zoom *Action*

- 10. Adjournment estimated @ 7:45 p.m.

Times stated are approximate and subject to change. Agenda order is tentative and may be changed by PVMAC action without prior notice. Agenda discussions and report items are subject to action being taken on them during the meeting by the PVMAC at its discretion. The meeting is accessible to people with disabilities. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request no later than five (5) working days before the meeting to the PVMAC to be considered. Requests for further information should be directed to the Chair of the PVMAC at (530) 265-1480.

AFFIDAVIT OF POSTING

Meeting Notice/Agenda of the PVMAC meeting, scheduled for May 20, 2021, was posted per Open Meeting Law requirements at the following locations:

Eric W. Rood Administrative Center, 950 Maidu Avenue, Nevada City CA
Penn Valley True Value located at 17387 Penn Valley Drive, Penn Valley CA
Penn Valley Shopping Center located at 17464 Penn Valley Drive, Penn Valley CA
www.mynevadacounty.com

AGENDA POSTED: Monday, May 17, 2021



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Place: Join Zoom Meeting

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Meeting ID: 991 5825 0380

Passcode: 512672

Or participate by phone during the meeting at 1-669-900-6833

Members Present:

Ryan Everson, Member & Chair
Rob Tribble, Member & Vice Chair
Teresa Dietrich, Member
Douglas Moon, Member
Bob Winters, Member
Nancy Peirce, Member
Vacant, Member
Vacant, Member

Members Absent:

Rick Nolle, Member

1. Call to Order, Roll Call and Pledge of Allegiance held

2. Consent Agenda (Single Motion Needed)

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a. Approval of Meeting Agenda for April 15, 2021

Action

b. Approval of Meeting Minutes for March 18, 2021

Action

Motion, second, approved, all aye.

3. Public Comment

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above. Action will not be taken at this meeting on citizen comments. The PVMAC, however, after hearing from interested citizens, may place items on a future agenda so proper notice may be given to all interested parties. This meeting is being recorded and will be made available to the public through the County's website at *mynevadacounty.com*.

Comments regarding lack of community notice of meeting by Gladys Martinez. Staff provided an explanation of posting and noticing of meetings. Discussion regarding where the agenda can be posted so it is not removed.

4. New Accessory Dwelling Unit Guidelines *Informational Presentation*
Matt Kelley, Nevada County Planning Department

Presentation regarding Accessory Dwelling Units (ADU) provided by Nevada County Senior Planner, Matt Kelley. ADUs are a source of affordable housing. ADUs can be attached or detached from the main structure. Size is limited and determined by the building type. Regulations regarding structure design, construction and codes provided. Recent changes to the County Code regarding ADUs presented. Difference between Guest House and ADU explained. Construction standards and water/waste requirements presented. Discussion regarding solar requirements for ADUs. Discussion regarding the approval process and permit fees for existing structures. Discussion regarding the availability of pre-approved designs for ADUs. This is currently being looked at for Nevada County. Discussion of potential cost savings by using pre-approved designs to construct ADUs for affordable housing. Discussion regarding creating a program to bring unpermitted ADUs into the permit process and affordable housing inventory. Discussion regarding the process to approve an as-built structure. Discussion regarding the process of permitting an ADU. Discussion regarding tiny homes and mobile homes and whether they can meet California and Nevada County building codes. Discussion regarding the Junior ADU and fee savings. Discussion regarding how HOA regulations differ from County regulations and are enforced. Discussion regarding the permit review and approval process. Discussion regarding construction standards and permit requirements for manufactured homes as ADUs. Discussion regarding Guest House building standards. Discussion regarding the number and types of ADUs allowed per parcel and density requirements. Discussion regarding short-term and long-term rentals. Discussion regarding the Nevada City Cottage Ordinance and whether it could be allowed in the County.

5. Ad Hoc Subcommittee *Information/Discussion*
Broadband Ad Hoc Subcommittee *Update*
Marketing Ad Hoc Subcommittee *Update*

Subcommittees did not meet during the month. Discussion regarding potential agenda items for each subcommittee. Discussion regarding funding available for Broadband and preparation necessary to apply for the funding. Can the County create a survey to track areas that would be interested in Broadband service? Discussion regarding services available now and permitting restrictions on the construction of towers and antennae. Discussion regarding the process of permitting the construction of a tower and building requirements.

6. District IV Supervisor Update *Discussion*
Sue Hoek

Thanks to Matt Kelley for his presentation. County website is being updated to make it more user friendly. COVID-19 vaccinations are available to those who want to receive them. The County

budget process is progressing. Welcome to Sarah Holyhead, new Board of Supervisors Administrative Analyst. Update on the Penn Valley Community Center. Looking for a new PVMAC member from Rough and Ready. The new South County MAC will be meeting soon.

7. General Announcements

Information

The Penn Valley Community Rodeo Association will have its Fall Fest in October. Other events are being planned for the Rodeo Grounds as well as COVID-19 regulations allow. The Rodeo will not be held this May.

The new Penn Valley Library is now open. Please go visit, it is a beautiful space. The children's room is a separate space and is really nice.

Bridgeport wildflowers have bloomed early. The trail has been very popular. The bridge is taking shape as construction continues. It should be open by late summer or early fall.

8. Next PVMAC MEETING May 15, 2021 6:00 p.m. via Zoom

Action

9. Motion and second to adjourn.



Penn Valley Municipal Advisory Council (PVMAC)

Staff Memo

MEETING DATE: May 20, 2021
TO: Penn Valley Area Municipal Advisory Council
FROM: Sarah Holyhead, Administrative Analyst II
SUBJECT: Presentations on NID Backbone Extension and Sanitation District's Rate Study

BACKGROUND:

Penn Valley MAC members have expressed an interest in learning more about a critical infrastructure project – NID's backbone extension – as well as the sanitation district's rate study and proposed rate increases.

As such, Rich Johansen, Division V Director from the Nevada Irrigation District, will make a presentation at the May 20 meeting on NID's backbone extension in Penn Valley and requests action from the MAC. Additional resources can be found at:

https://www.nidwater.com/e-george-to-lake-wildwood-backbone-extension-pipeline-project#body_file-6df6b9c5-0536-4902-a01d-e0faddc48978

Additionally, Brad Torres, Wastewater Operations Manager for Nevada County will present on the Nevada County Sanitation District #1's recent rate study and proposed rate increases. Additional information can be found at:

<https://www.mynevadacounty.com/3218/NCSD-Rates>

Respectfully Submitted,

Sarah Holyhead
Administrative Analyst II, Board of Supervisors



Penn Valley Municipal Advisory Council (PVMAC)

Staff Memo

MEETING DATE: May 20, 2021
TO: Penn Valley Area Municipal Advisory Council
FROM: Sarah Holyhead, Administrative Analyst II
SUBJECT: PV MAC Ad Hoc Subcommittees

BACKGROUND:

On January 21, 2021 at the Penn Valley Area Municipal Advisory Council's (PV MAC) regular meeting, the PV MAC reviewed its current two Ad Hoc Subcommittees and confirmed their continuance and membership as follows:

Broadband Ad Hoc Subcommittee

- Rob Tribble, Chair
- Teresa Dietrich
- Bob Winters

Marketing Ad Hoc Subcommittee

- Teresa Dietrich, Chair
- Doug Moon
- Richard Nolle

On April 20, 2021 and May 14, 2021, the Marketing and Broadband Ad Hoc Subcommittees, respectively, met virtually. The Marketing Ad Hoc Subcommittee met with representatives from The Union and TWI to strategize on how to make more Penn Valley residents aware of the PVMAC's work. The Broadband Ad Hoc Subcommittee discussed new federal funding opportunities for broadband expansion, state and county attention to legislation impacting broadband expansion, and future speakers /topics to explore for the Broadband Ad Hoc Subcommittee. Both meeting notes are attached.

The Ad Hoc Subcommittee Chairs and their respective members will provide a summary report for discussion to the PV MAC.

Respectfully Submitted,

Sarah Holyhead
Administrative Analyst II, Board of Supervisors

PV MAC Ad Hoc Marketing Subcommittee

Meeting Notes

Date: Tuesday, April 20, 2021

Time: 3-4 PM

Attendees:

Teresa Dietrich
Doug Moon
Sarah Holyhead (BOS)

Don Rogers (The Union)
Julia Stidham (The Union)
Mike Dobbins (TWI)

ACTION ITEMS:

1. Everyone give Sarah input on the draft poll (below) to solicit feedback from PV residents on which land use / development issues are most concerning to them.

Notes:

1. Collaborating with The Union / TWI (to get word about the PV MAC out to the public)
 - a. We met with Julia Stidham and Don Rogers from The Union and Mike Dobbins from TWI.
 - b. Julie and Don were receptive to running an announcement about the Penn Valley MAC's meetings in The Union, as well as other occasional content / stories about the MAC. We also discussed the possibility of them and/or TWI running a poll asking Penn Valley residents what land use / development issues are most concerning to them. (This is something we as the MAC can do on our own, too, e.g. through Facebook. Ideas on that below. Your feedback requested.)
 - c. Send PV MAC content for the Union to: Editor@theunion.com, Mike Dobbins <mdobbins@theunion.com>; and Julia Stidham <Jstidham@theunion.com>
 - d. Sarah immediately sent them the PV MAC meeting announcement (which included a member recruitment blurb).
 - e. TWI is in the process of being able to post things online, but not quite there.
2. Question about Supervisor Hoek's newsletter – yes, PV MAC announcements have gone in recent newsletters (but not in every single one).
3. Noted that there seems to be a disconnect between LWW and greater PV. Part of PV MAC's mission is to bridge that disconnect. It was acknowledged that there is a historic separation between LWW and greater PV but younger newcomers are helping to change that. Noted that not everyone in PV has internet connectivity. They might need to see paper meeting announcements.
4. Teresa posts the meetings and agenda on NextDoor (Markinsburg – which has many LWW residents) and a few places online and it seemed like it was successful. At the recent meeting, a few people tuned in because they were curious about the ADU guidelines.

5. Teresa has been asking Representatives McClintock and LaMalfa to add extension of hydrant lines to defensible space funding. In fact, the backbone extension through NID would be a great topic for next MAC meeting – Rich Johansen is the point person. Will affect Rough and Ready, Penn Valley and LWW. Will back-pressure current water storage system. Will come down R&R highway and allow for hydrants.
6. Draft poll to see what PV residents want to know more about re: development:
 - a. The Penn Valley Municipal Advisory Council would like to hear from Penn Valley residents. Which of these land use and development issues is most interesting or concerning to you? Rank them in order of priority.
 - i. Community character
 - ii. Affordable housing
 - iii. Commercialization of Penn Valley
 - iv. Infrastructure challenges / needs (e.g., broadband, treated water, fire hydrants, etc.)
 - v. Defensible space
 - b. Get this poll out online in various places: The Union, Facebook, NextDoor, etc.

PV MAC Ad Hoc Broadband Subcommittee

Meeting Notes

Date: Friday, May 14, 2021

Time: 10-11 AM

Attendees:

Teresa Dietrich

Sarah Holyhead (BOS)

ACTION ITEMS:

1. Sarah (BOS staff) to research eligible uses of ARPA capital projects funding (for broadband) and report back.
2. County will notify this subcommittee when its internet access survey is complete so that the PV MAC broadband subcommittee can help market it to PV residents.
3. Sarah to report back to Teresa on ERC question.

Notes:

1. ARPA (Federal Stimulus Funds) Capital Projects Funding
 - a. Could it fund a fiber hub in PV?
 - b. It could potentially fund line extensions.
 - c. Make community libraries internet accessible.
 - d. What about an internet hub in NSJ?
 - e. Assemblymember Dahle may have info on this. She covers Redding, Trinity. Reach out to her. Reach out to Yolanda Cookson.
2. We need to understand - who in Penn Valley is most unserved / underserved? Number of households without service? – present this info to the MAC. What are the biggest pockets of unserved residents in PV?
 - a. The poll the broadband subcommittee pondered a few months back could help glean this info, although at this point it should probably wait until the county gets its internet service survey up and running so we can point people to that.
 - b. Can distribute the poll to: Chamber, Rodeo, MAC, Rotary and Lions – key PV stakeholders.
3. Upcoming MAC meetings
 - a. agenda item – live meetings returning?
 - b. Suggestion for Chair Everson – ask newcomers to introduce themselves and ask people how they heard about the meeting.
4. Teresa question: Economic Resource Council meetings – Jeff (BOS staff) used to attend but doesn't anymore. However, Supervisor Ed Scofield does. ERC struggling with its identity right now due to no contract with the county. Teresa represents

association of realtors there. ARPA funding should be on their agenda. No PV Chamber presence at those meetings.

- a. Sarah will look into this and report back.