



# South County Area Municipal Advisory Council (SCMAC) PUBLIC NOTICE – MEETING AGENDA

To receive an email notice when the Agenda is posted: [www.mynevadacounty.com/list.aspx](http://www.mynevadacounty.com/list.aspx)  
(under Agenda Center select South County Area Municipal Advisory Council)

Pursuant to Governor Gavin Newsom's Executive Order pertaining to the convening of public meetings in response to the COVID 19 pandemic, the SCMAC hereby provides notice that it will hold its regular meeting of the SCMAC members virtually per Zoom.

Date: Wednesday July 14, 2021

Time: 6:00 p.m.

Place: Join Zoom Meeting

<https://us02web.zoom.us/j/88425805281?pwd=TGdiVDNKVkhQWpKMlIDbmlvRjlHZz09>

Meeting ID: 884 2580 5281

Passcode: 815728

Or participate by phone during the meeting at 1-669-900-9128; \*815728#

(\*6 to Mute/Un-Mute; \*9 to Raise Hand)

## Members:

Erin Sullivan, Chair

James Mathias, Vice Chair

Brian Hamilton, Member

Jake Jacobson, Member

Jon Shilling, Member

MaryJane Huenergardt, Member

Tony Gosalvez, Member

Vickie Hawkins, Member

William Checkvala, Member

Dallan Packard, Alternate Member

Gloria Siegle, Alternate Member

1. Call to Order, Roll Call and Pledge of Allegiance

2. Consent Agenda (Single Motion Needed)

*All matters listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the SCMAC, audience, or staff requests a specific item to be removed from the Consent Agenda for separate action. Any item removed will be considered after the motion to approve the Consent Agenda.*

a. Approval of Meeting Agenda for July 14, 2021

*Action*

b. Approval of Meeting Minutes for June 16, 2021

*Action*

3. Public Comment

This time is set aside for persons wishing to address the SCMAC on any matter of interest that is not on the agenda. Members of the public can provide general comments on items that are of interest to the public and are within the subject matter jurisdiction of the SCMAC or on a particular agenda item via chat through zoom or by phone during the meeting using the information provided

above. Action will not be taken at this meeting on citizen comments. The SCMAC, however, after hearing from interested citizens, may place items on a future agenda so proper notice may be given to all interested parties. This meeting is being recorded and will be made available to the public through the County's website at *mynevadacounty.com*.

4. Nevada County Planning Director Introduction and Q&A *Information/Discussion*  
*Director Brian Foss*
5. Amendment of Annual Calendar for August Meeting *Action*
6. General Announcements *Information*
7. Adjournment estimated @ 7:30 p.m.

Times stated are approximate and subject to change. Agenda order is tentative and may be changed by SCMAC action without prior notice. Agenda discussions and report items are subject to action being taken on them during the meeting by the SCMAC at its discretion. The meeting is accessible to people with disabilities. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request no later than five (5) working days before the meeting to the SCMAC to be considered. Requests for further information should be directed to the Chair of the SCMAC at (530) 265-1480.

### **AFFIDAVIT OF POSTING**

Meeting Notice/Agenda of the SCMAC meeting, scheduled for July 14, 2021, was posted per Open Meeting Law requirements at the following locations:

Eric W. Rood Administrative Center, 950 Maidu Avenue, Nevada City CA  
[www.mynevadacounty.com](http://www.mynevadacounty.com)

AGENDA POSTED: Sunday July 11, 2021



# South County Area Municipal Advisory Council (SCMAC)

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(under Agenda Center select South County Area Municipal Advisory Council)

## Meeting Memo

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**MEETING DATE:** July 14, 2021  
**TO:** South County Area Municipal Advisory Council  
**FROM:** Jeffrey Thorsby, Senior Management Analyst

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**AGENDA ITEM 2(b):** June 16, 2021 Meeting Minutes

**RECOMMENDATION:** Approve the Attached Minutes for the second meeting of the South County Area MAC held virtually on June 16, 2021.

**BACKGROUND:** On June 16, 2021 the South County Area Municipal Advisory Council (SCMAC) held its second meeting virtually on Wednesday June 16, 2021 at 6:00pm. All SCMAC members were present.

Therefore, please find attached the summary notes from the June 16, 2021 for approval.

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**AGENDA ITEM 4:** Nevada County Planning Director Introduction and Q&A

**RECOMMENDATION:** Accept the presentation of the Nevada County Planning Director Brian Foss and participate in a Q&A Discussion on the Planning Department and Area Plan process.

**BACKGROUND:** Nevada County Planning Director Brian Foss graduated from the University of California at Irvine with a Bachelor of Arts degree in Social Ecology with an emphasis in Environmental Analysis and Design and is a graduate of the 2007 NCCLI class (Nevada County Community Leadership Institute). Before coming to Nevada County Brian worked as a land use planner in current planning for Santa Barbara County processing land use applications, authoring CEQA (California Environmental Quality Act) documents, collaborating on long range planning projects, and developing Community Plans.



Brian began working for Nevada County as the Principal Planner in 2005 in which he acted as program manager for the planning division overseeing staff and planning services for the County. Brian has been the County's Zoning Administrator since 2007 and the Director of Planning since October 2011. Brian resides in Grass Valley and enjoys fishing, backpacking and spending time with his daughter.

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**AGENDA ITEM 5:** Amendment of the Annual Calendar

**RECOMMENDATION:** Approve an amendment of the South County Area Municipal Advisory Council (SCMAC) Annual Calendar for calendar year 2021 to accommodate for schedule conflicts related to the 2021 Nevada County Fair.

**BACKGROUND:** On June 16, 2021, the SCMAC adopted its 2021 Calendar of Regular Meetings. The SCMAC regular meetings are scheduled for the 2<sup>nd</sup> Wednesday of each month at 6pm. However, during discussion, several SCMAC members noted that this would result in a schedule conflict with the Nevada County Fair in the month of August. Specifically, the 2021 Nevada County Fair is scheduled for August 11-15. The SCMAC's regular meeting in August is scheduled for August 11<sup>th</sup>.

The SCMAC has several options to avoid a conflict with the Nevada County Fair which include a) canceling its Regular Meeting scheduled for August 11, and scheduling a Special Meeting for another date in its place, or b) amending its 2021 Annual Calendar of Regular Meetings and scheduling its August meeting to another date. Because the SCMAC has ample time to reschedule its meeting, Staff recommends amending its Regular Calendar. Additionally, Staff is currently working with the Higgins Lion Community Center on developing a contract for the SCMAC's Regular meeting to hold its future meetings in person at their location.



## South County Area Municipal Advisory Council (SCMAC)

**MEETING MINUTES June 16, 2021**

Pursuant to Governor Gavin Newsom's Executive Order pertaining to the convening of public meetings in response to the COVID 19 pandemic, the SCMAC hereby provides notice that it will hold its regular meeting of the SCMAC members virtually per Zoom.

Date: Wednesday June 16, 2021

Time: 6:00 p.m.

Place: Join Zoom Meeting

<https://us02web.zoom.us/j/88425805281?pwd=TGdiVDNKVkhQWpKMlIDbmlvRjlHZz09>

Meeting ID: 884 2580 5281

Passcode: 815728

Or participate by phone during the meeting at 1-669-900-9128; \*815728#

(\*6 to Mute/Un-Mute; \*9 to Raise Hand)

### Members Present:

Brian Hamilton, Member  
Erin Sullivan, Member  
Jake Jacobson, Member  
James Mathias, Member  
Jon Shilling, Member  
MaryJane Huenergardt, Member  
Tony Gosalvez, Member  
Vickie Hawkins, Member  
William Checkvala, Member  
Dallan Packard, Alternate Member  
Gloria Siegle, Alternate Member

### Members Absent:

None

### 1. Call to Order, Roll Call and Pledge of Allegiance

Meeting Called to Order, Roll Call Taken, Pledge of Allegiance held

### 2. Consent Agenda (Single Motion Needed)

*All matters listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the SCMAC, audience, or staff requests a specific item to be removed from the Consent Agenda for separate action. Any item removed will be considered after the motion to approve the Consent Agenda.*

- Approval of Meeting Agenda for June 16, 2021
- Approval of Meeting Minutes for May 19, 2021

Motion and Second to pass the consent agenda, roll call vote, all aye.

3. Public Comment

This time is set aside for persons wishing to address the SCMAC on any matter of interest that is not on the agenda. Members of the public can provide general comments on items that are of interest to the public and are within the subject matter jurisdiction of the SCMAC or on a particular agenda item via chat through zoom or by phone during the meeting using the information provided above. Action will not be taken at this meeting on citizen comments. The SCMAC, however, after hearing from interested citizens, may place items on a future agenda so proper notice may be given to all interested parties. This meeting is being recorded and will be made available to the public through the County's website at *mynevadacounty.com*.

No public comment received.

4. Election of Chair & Vice Chair

Erin Sullivan nominated to serve as Chair. Motion and Second to elect Erin Sullivan as Chair and close nominations, roll call vote, all aye. Chair Sullivan thanked the membership and explained that she would prefer to have a co-chair and how that position may differ from a vice-chair. Chair Sullivan asked for nominations. Jim Mathias volunteered to serve as Vice-Chair. Motion and Second to close the nominations for Vice-Chair and elect Jim Mathias as Vice-Chair, roll call vote, all aye.

5. Planning 101 Presentation & Area Plan RFP Update

Presentation provided by Tyler Barrington, Principal Planner regarding the Nevada County Planning Department and its guiding resources. Discussion regarding a few of the current planning projects in the South County. Discussion regarding Land Use and Zoning change recommendations to the Board of Supervisors. Tyler Barrington explained the processes through which land use changes can be proposed and accepted. Discussion regarding Board of Supervisors initiated Land Use review. Discussion regarding CEQA and when it applies.

Presentation provided by Kyle Smith, Associate Planner regarding the Area Plan Update and Request for Proposal process. Kyle Smith explained the purpose of an Area Plan and how it amends and becomes part of the General Plan. Kyle Smith described the process of RFP and award of project for this Area Plan. Discussion regarding how the South County MAC will be involved in the Area Plan process. Questions and discussion regarding integration with other organizations in the plan development process, NID and water availability specifically. Discussion regarding the General Plan and how or when it may be updated, and how the Area Plans work with the General Plan. An Area Plan can't conflict with the General Plan. Discussion regarding the timing of updates to the plans and how far forward they reach. Discussion regarding specific items included in the Area Plan. Discussion regarding development approved now that may be affected by the Area Plan.

6. Experiences of the Penn Valley Area MAC and Area Plan Process

Presentation provided by former Chair of the Penn Valley Area MAC, Mike Mastrodonato regarding the Penn Valley Area Plan and participation by the Penn Valley Area MAC. It was noted that it is important to fully understand what the Area Plan is and to strongly encourage community

participation during the process. Discussion regarding the process of working with a consultant to develop the Area Plan and using data available to develop the Area Plan. Discussion regarding community reaction to enlarging the geographic area of an Area Plan. Discussion regarding outreach and which methods of meeting draw the largest number of community members. Discussion regarding community building and communication.

7. Adoption of Annual Calendar

Discussion regarding meeting virtually or in person and locations. Motion and Second to hold regular meetings on the second Wednesday monthly beginning at 6:00 pm., roll call vote, all aye.

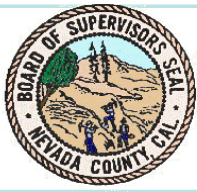
8. General Announcements

Request from Nevada Irrigation District to provide an update regarding water issues in the Area and how the South County MAC can assist with outreach regarding conservation at a future meeting.

Comment provided from experience with the recent Lake of the Pines Area Plan regarding the benefit of having a consultant to guide the process.

Request to discuss moving to in-person meetings when it is safe to do so, as early as the July meeting. Discussion regarding the preference of the members. Staff to investigate the timing of the consultant and potential locations. Staff will provide the information to the Chair and Co-Chair.

9. Meeting adjourned.



# 2021 NEVADA COUNTY

## South County Area MAC CALENDAR - *Adopted on June 16, 2010*

(Red indicates SCMAC meeting dates) (Green indicates County holidays)

JANUARY						
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FEBRUARY						
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NOVEMBER						
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DECEMBER						
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