

COUNTY OF NEVADA

STATE OF CALIFORNIA

Heidi Hall, 1st District (Chair)

Ed Scofield, 2nd District

Dan Miller, 3rd District (Vice-Chair)

Susan Hoek, 4th District

Richard Anderson, 5th District

Julie Patterson Hunter, Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, January 28, 2020	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:00 AM

Rollcall

The following Supervisors present:

Heidi Hall, 1st District

Ed Scofield, 2nd District

Dan Miller, 3rd District

Sue Hoek, 4th District

Richard Anderson, 5th District

STANDING ORDERS:

Chair Hall called the meeting to order at 9:00 A.M.

Pledge of Allegiance led by Mr. Steven Rose, Human Resources Director.

Corrections and/or deletions to agenda.

ACTION TAKEN: No corrections and/or deletions to the agenda were noted.

SCHEDULED ITEMS: 9:01 A.M.**Public Comment:**

ACTION TAKEN: The following members provided comment: Mr. Richard Benuzzi, District III resident; Mr. Matthew Coulter, District I resident; Mr. Michael Taylor, District I resident; and Mr. Robert Vitone, District II resident.

Clerk of the Board: Julie Patterson Hunter

1. [SR 20-0048](#) Resolution proclaiming February 2020 as "Grand Jury Awareness Month" in Nevada County.

Adopted.

Enactment No: RES 20-008

ACTION TAKEN: Mr. Jeffrey Thorsby, Senior Management Analyst, introduced the item proclaiming February 2020 as "Grand Jury Awareness Month" in Nevada County. Mr. Gordon Mangel, Grand Jury Foreperson, reported on the work of the Grand Jury and he thanked the Board members and Ms. Alison Lehman, County Executive Officer, for their efforts on behalf of the County.

The Board members thanked the Grand Jury members for their service. Chair Hall read the Proclamation into the record, and the Board members presented it to the Grand Jury.

MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Miller, to adopt Resolution 20-008. On a roll call vote the motion passed unanimously.

CONSENT CALENDAR:

Behavioral Health Director: Phebe Bell

2. [SR 20-0006](#) Resolution approving a renewal Contract for Services between the County of Nevada and the County of Placer for Nevada County to provide Crisis Stabilization Unit services for Placer County referred clients through its subcontractor, Sierra Mental Wellness Group, for a total contractual obligation not to exceed \$75,000, for the period July 1, 2019 through June 30, 2021, and authorizing the Chair of the Board of Supervisors to execute the Contract.

Adopted.

Enactment No: RES 20-009

Director of Social Services: Tex Ritter

3. [SR 20-0007](#) Resolution approving Amendment 2 to the contract between the County of Nevada and The Salvation Army for the provision of CalFresh outreach and emergency shelter services at the Booth Family Center for CalWORKs families (Res. 19-408), revising Exhibit "A" Schedule of Services to formalize the activation protocol for shelter nights and improve communication amongst all entities involved in the extreme weather sheltering events, for the period July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Adopted.

Enactment No: RES 20-010

Child Support Services, Collections, and Housing Director: Mike Dent

4. [SR 20-0292](#) Resolution approving renewal Standard Agreement 20F-3029 between the County of Nevada and the State Department of Community Services and Development (CSD) for funding of 2020 Community Services Block Grant (CSBG) Programs and authorizing the Health and Human Services Agency Director to sign any required documents associated with CSD notifications to allow for receipt of CSBG funds, up to the maximum amount of \$271,287, for the period January 1, 2020 through December 31, 2020. (Housing)

Adopted.

Enactment No: RES 20-011

District Attorney: Clifford Newell

5. [SR 20-0231](#) Resolution amending Resolution 19-520 pertaining to the Grant Award Agreement with the California Department of Insurance Workers' Compensation Insurance Fraud Grant to specify the Liability Provisions of the Grant Award, in the amount of \$97,726, for the period July 1, 2019 through June 30, 2020.

Adopted.

Enactment No: RES 20-012

6. [SR 20-0047](#) Resolution accepting the California Office of Emergency Services Grant Award XC19020290 for the Nevada County Victim Witness Services Program, in the amount of \$146,369, for the period January 1, 2020 to December 31, 2020, authorizing the Nevada County District Attorney to execute the agreement and any extensions or amendments, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 budget. (4/5 affirmative vote required)
Adopted.
Enactment No: RES 20-013
7. [SR 20-0323](#) Resolution approving a contract between the County of Nevada and Community Beyond Violence to provide victims services per the Cal OES XC19020290 Grant award, in the maximum amount of \$48,790, for use during the period January 1, 2020 to December 31, 2020, and authorizing the Chair of the Board of Supervisors to execute the contact.
Adopted.
Enactment No: RES 20-014
8. [SR 20-0324](#) Resolution approving a contract between the County of Nevada and Child Advocates of Nevada County to provide victims services per the Cal OES XC19020290 Grant award, in the maximum amount of \$48,790, for use during the period January 1, 2020 to December 31, 2020, and authorizing the Chair of the Board of Supervisors to execute the contact.
Adopted.
Enactment No: RES 20-015

Director of Public Works: Trisha Tillotson

9. [SR 20-0424](#) Resolution approving Program Supplement No. F068 to Administering Agency-State Agreement for Federal-Aid Projects No. 03-5917F15 in the amount of \$27,023 for the 2020 High Friction Surface Treatment Project, County Project No. 225034, Federal Contract No. HSIPL-5917(103), and authorizing the Chair of the Board of Supervisors to execute the documents. (Dists. I, II, III, and IV) (Pulled from consent by Mr. Matthew Coulter, District I resident)
Adopted.
Enactment No: RES 20-024

10. [SR 20-0475](#) Resolution approving bidding documents for the 2020 Road Rehabilitation Project - 450006, authorizing the Chair of the Board of Supervisors to execute the documents, and instructing the Purchasing Division to advertise for bids in accordance with the applicable regulations with the bid opening date to be set by the Director of Public Works. (Dists. I and II)

Adopted.

Enactment No: RES 20-016

11. [SR 20-0425](#) Resolution awarding and approving a contract between the County of Nevada and Southwest General Engineering, Inc., for the 2019 McCourtney Road Landfill West Ditch Drainage Improvements, in the amount of \$52,740, plus a ten percent contingency of \$5,274, for a total amount not to exceed \$58,014, authorizing the Chair of the Board of Supervisors to execute the contract, and rescinding Resolution 19-632. (Sanitation) (Pulled from consent by Mr. Matthew Coulter, District I resident)

Adopted.

Enactment No: RES 20-025

12. [SR 20-0426](#) Resolution approving a Memorandum of Understanding (MOU) between the County of Nevada and the County of Placer for use of the Eastern Regional Material Recovery Facility for discarded material processing and disposal services, with an expiration date of December 31, 2029, and authorizing the Chair of the Board of Supervisors to execute the MOU. (Dist. 5) (Sanitation)

Adopted.

Enactment No: RES 20-017

Director of Human Resources : Steven Rose

13. [SR 20-0478](#) Resolution amending Authorized Personnel Staffing Resolution 19-258, changing the total number of FTE from 798.15 to 801.15, effective January 28, 2020.

Adopted.

Enactment No: RES 20-018

14. [SR 20-0479](#) Resolution amending Authorized Personnel Salary Resolution 19-259, allocating positions to various salary ranges, effective January 28, 2020.

Adopted.

Enactment No: RES 20-019

15. [SR 20-0521](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Cooperative Personnel Services Human Resources Consulting for professional recruitment services (PESN3908), increasing the maximum contract amount by \$79,125 for a new maximum amount of \$100,000, extending the term through June 30, 2020, authorizing the Chair of the Board of Supervisors to execute the Amendment, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Human Resources Budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 20-020

Chief Information Officer: Stephen Monaghan

16. [SR 20-0477](#) Resolution declaring certain County property as surplus, and authorizing the Purchasing Agent to sell, or otherwise dispose of, those certain items of surplus property listed on Exhibit A as “Assets to be Sold or Recycled.” (4/5 affirmative vote required) (Purchasing)

Adopted.

Enactment No: RES 20-021

Interim County Librarian: Elise Strickler

17. [SR 20-0225](#) Resolution increasing the California Library Literacy Services literacy award by \$2,398 for Fiscal Year 2019/20, authorizing the County Librarian to sign all additional grant documents, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Library budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 20-022

County Executive Officer: Alison Lehman

18. [SR 20-0001](#) Resolution approving Amendment 1 to the Site, Facility and Equipment Lease between the County of Nevada and the Nevada County Finance Authority, and Amendment 3 to the Lease Agreement between the Nevada County Finance Authority and County of Nevada, regarding the financing of the Clean Renewable Energy Project, and authorizing the execution, delivery, and recordation of the Amendments, supporting documents and related actions.

Adopted.

Enactment No: RES 20-023

Clerk of the Board: Julie Patterson Hunter

19. [SR 20-0046](#) Acknowledgement of 2020 Chair appointments to Boards, Committees, and Commissions.
Acknowledged.
20. [SR 20-0476](#) Reappointment of Ms. Suzanne Gallaty as Tenant Commissioner on the Regional Housing Authority for a two-year term ending December 18, 2021.
Reappointed.
21. [SR 20-0608](#) (Waive further reading/Adopt) An Ordinance amending Section A-II 2.4 of Article 2 of Chapter II, Title 1 of the Nevada County Administrative Code entitled Time and Place of Meetings of Board of Supervisors to set forth the provisions that shall constitute a Regular Meeting of the Board of Supervisors.
Waived further reading and adopted.
Enactment No: 2475
22. [SR 20-0422](#) Acceptance of Board of Supervisors Summary Minutes for January 14, 2020.
Accepted.

ACTION TAKEN: Chair Hall introduced the consent calendar. Agenda Items #9 and #11 pulled from consent by Mr. Matthew Coulter, District I resident.

Approval of the Consent Agenda

Adopted.

MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Miller to approve the consent calendar less Agenda Items #9 and #11. On a roll call vote, the motion passed unanimously.

ITEMS PULLED FROM THE CONSENT CALENDAR:

Director of Public Works: Trisha Tillotson

9. [SR 20-0424](#) Resolution approving Program Supplement No. F068 to Administering Agency-State Agreement for Federal-Aid Projects No. 03-5917F15 in the amount of \$27,023 for the 2020 High Friction Surface Treatment Project, County Project No. 225034, Federal Contract No. HSIPL-5917(103), and authorizing the Chair of the Board of Supervisors to execute the documents. (Dists. I, II, III, and IV) (Pulled from consent by Mr. Matthew Coulter, District I resident)
Enactment No: RES 20-024

ACTION TAKEN: Mr. Matthew Coulter, District I resident, asked about the accident level before and after the treatment, and he shared his concerns regarding high friction surface treatment. Ms. Trisha Tillotson, Director of Public Works, responded to the concerns. She stressed that the surface has reduced accidents significantly, and she will be returning to the Board in a future meeting with clarification on the reductions.

Board questioning ensued.

MOTION: Motion made by Supervisor Miller, seconded by Supervisor Hoek, to adopt Resolution 20-024. On a roll call vote the motion passed unanimously.

11. [SR 20-0425](#) Resolution awarding and approving a contract between the County of Nevada and Southwest General Engineering, Inc., for the 2019 McCourtney Road Landfill West Ditch Drainage Improvements, in the amount of \$52,740, plus a ten percent contingency of \$5,274, for a total amount not to exceed \$58,014, authorizing the Chair of the Board of Supervisors to execute the contract, and rescinding Resolution 19-632. (Sanitation) (Pulled from consent by Mr. Matthew Coulter, District I resident)
Enactment No: RES 20-025

ACTION TAKEN: Mr. Matthew Coulter, District I resident, commented on the trash caused by the McCourtney Road Landfill. Supervisor Scofield suggested that this item was not related to Mr. Coulter's concerns.

MOTION: Motion made by Supervisor Hoek, seconded by Supervisor Scofield, to adopt Resolution 20-025. On a roll call vote the motion passed unanimously.

Chair Hall recessed as the Board of Supervisors and convened as the Board of Directors of the Nevada County Sanitation District No. 1.

Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.

Meeting called to order. All Directors present.

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Consent:

Director of Public Works: Trisha Tillotson

23a. [SR 20-0563](#) Resolution awarding a contract between the Nevada County Sanitation District No.1 (NCSD#1) and HF&H Consulting LLC for the Wastewater Fee Study for all NCSD#1 Zones, for a total amount not to exceed \$81,155, for the period February 1, 2020 through September 30, 2020, authorizing the Chair of the Board of Directors to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Sanitation District budget. (Dists. I, II, III and IV) (4/5 affirmative vote required) (Sanitation) (Pulled from consent by Mr. Matthew Coulter, District I resident)

Adopted.

Enactment No: SD20-001

23b. [SR 20-0631](#) Acceptance of Nevada County Sanitation District No. 1 Summary Minutes for September 10, 2019.

Accepted.

ACTION TAKEN: Chair Hall introduced the consent calendar. Agenda item #23a. pulled from consent by Mr. Matthew Coulter, District I resident.

Approval of the Consent Agenda

Adopted.

MOTION: Motion made by Director Anderson, seconded by Director Scofield, to approve the consent calendar less Agenda item #23a. On a roll call vote, the motion passed unanimously.

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ITEMS PULLED FROM THE CONSENT CALENDAR:

Director of Public Works: Trisha Tillotson

23a. [SR 20-0563](#) Resolution awarding a contract between the Nevada County Sanitation District No.1 (NCSD#1) and HF&H Consulting LLC for the Wastewater Fee Study for all NCSD#1 Zones, for a total amount not to exceed \$81,155, for the period February 1, 2020 through September 30, 2020, authorizing the Chair of the Board of Directors to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Sanitation District budget. (Dists. I, II, III and IV) (4/5 affirmative vote required) (Sanitation) (Pulled from consent by Mr. Matthew Coulter, District I resident)
 Enactment No: SD20-001

ACTION TAKEN: Mr. Matthew Coulter, commented on E.coli in the County's waterways.

MOTION: Motion made by Director Miller, seconded by Director Hoek, to approve Sanitation Resolution SD20-001. On a roll call vote, the motion passed unanimously.

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Public comment:

ACTION TAKEN: No public comment received.

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Adjournment:

Chair Hall adjourned as the Board of Directors of the Nevada County Sanitation District No. 1 and reconvened as the Nevada County Board of Supervisors.

SCHEDULED ITEM: 9:30 A.M.

(Teleconferencing from the District V Board of Supervisors Conference Room, Nevada County Sheriff's Substation, 10879A Donner Pass Road, Truckee)

Planning Director: Brian Foss

24. [SR 20-0050](#) Public hearing to consider approval proposed increases in the Truckee Fire Protection District 2019-20 Capital and Mitigation Fees. The proposed fee increases are based on Truckee Fire Protection District Capital Improvement Plan and Mitigation Fee 5-Year Expenditure Plan and 5-Year Findings Report for Fiscal year 2019-20 and Truckee Fire Protection District Resolution No. 16-2019. (Dist. V)

Resolution adopting Development Impact Mitigation Fees for the Truckee Fire Protection District, pursuant to Nevada County Land Use and Development Code Section L-IX 2.3, effective March 28, 2020: Residential - Single Family \$0.83 per square foot, Multi-family \$1.25 per square foot; Nonresidential - Industrial \$0.61 per square foot, Retail/Commercial \$0.85 per square foot, and Office \$1.22 per square foot.

Adopted.

Enactment No: RES 20-026

ACTION TAKEN: Chair Hall introduced the public hearing and Mr. Brian Foss, Planning Director, reviewed the staff report regarding the proposed increases to the Truckee Fire Protection District Capital and Mitigation Fees. He noted that the fees would go into effect on March 28, 2020.

Ms. Pat Davison, Executive Director, Contractor's Association of Tahoe Truckee; and Bill Seline, Fire Chief, Truckee Fire Protection District, were in attendance from the District V conference room. Chief Seline provided comments regarding the proposed fee increases and he thanked the Board for their support.

Board questioning and discussion ensued.

Chair Hall opened the public hearing for public comment, and the following members of the public provided comments: Ms Pat Davison, Contractor's Association of Tahoe Truckee; and Mr. Matthew Coulter, District I resident. There being no further public comment, Chair Hall closed the opportunity for public comment.

Board questioning ensued.

MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Miller, to adopt Resolution 20-026. On a roll call vote the motion passed unanimously.

***DEPARTMENT HEAD MATTERS:**

Chief Information Officer: Stephen Monaghan

25. [SR 20-0628](#) Request to send a Letter of Support for Spin Storage Systems (SPIN) Grant Application to the California Energy Commission Opportunity #19-305.
(Facilities)
Approved.

ACTION TAKEN: Mr. David Jones, Administrative Analyst II, introduced Mr. Peter Cattaneo, Vice-President of Product Development, SPIN Storage Systems. SPIN produces a non-lithium storage product that is based on kinetic energy. This option could provide alternative energy during Public Safety Power Shut-offs. Mr. Jones provided a PowerPoint presentation regarding the application to the California Energy Commission and the request for approval to send a letter in support of the application. Mr. Cattaneo reviewed the storage option and the funding that is available from the California Energy Commission.

Board questioning and discussion ensued.

Chair Hall provided an opportunity for public comment, and Mr. Matthew Coulter, District I resident, spoke. There being no further members of the public wanting to speak, Chair Hall closed public comment.

MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Hoek, to approve the letter of support. On a voice vote the motion passed unanimously.

Director of Human Resources : Steven Rose

26a. [SR 20-0626](#) Resolution approving a contract between the County of Nevada and Nationwide Retirement Solutions, Inc., pertaining to Third-Party Recordkeeping, Administration, Education and Investment Services for the Nevada County 457(b) Deferred Compensation Plan and Nevada County 401(a) Plans, approving and adopting the County's 457(b) and 401(a) plans, for the period January 28, 2020 through December 31, 2025, authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 20-027

ACTION TAKEN: Following a short break, Chair Hall called the meeting back to order. Ms. Mali Dyck, Assistant County Executive Officer, reviewed the staff report regarding the contract with Nationwide Retirement Solutions, Inc., pertaining to Third-Party Recordkeeping, Administration, Education and Investment Services for the Nevada County 457(b) Deferred Compensation Plan and Nevada County 401(a) Plans.

Mr. Steve Rose, Human Resources Director, provided a PowerPoint presentation regarding the proposed contract. He reviewed background information and, Mr. Vincent Galindo, Senior Consultant, HYAS Group, provided clarification on his firm and their work regarding governmental retirement plans. They work with small to large plans, and they represent all employees as well as those separated from service. They do not receive funds from the organizations they represent or the mutual funds they invest in. Mr. Galindo reviewed the current structure of Nevada County's deferred retirement compensation plans and provided an overview of the formal Request for Proposals (RFP) process. Their final recommendation was to consolidate the plans to one record keeper, retaining Nationwide as the sole provider for the County's 401(a) and 457 Plans. Transition to Nationwide would begin on May 15, 2020.

Mr. Rose recommended that the Board form a Deferred Compensation Plan Committee. The committee would be considered a fiduciary entity to the plans with responsibilities to; review plan performance; revise investment options; maintain necessary records; review performance of service providers and other duties as listed on the Charter. The committee would consist of five voting members who would include; the Assistant County Executive Officer, Human Resources Director, County Benefits Officer, the Auditor-Controller, and the Deputy County Executive Officer/County Financial Officer. Also be present at the meetings would be County Counsel, a Plan Investment Consultant, and Plan Record Keeper representatives.

Ms. Dyck clarified that the compensation plans are not funded by the County.

Board questioning and discussion ensued.

In response to Board questioning, Mr. Galindo stressed that the new plan represents a lower fee cost for the employees. The HYAS Group has mapped the funds to coincide with the County's current fund types.

Mr. Rose shared the transition plan with the retiree association and no concerns were received. Pending Board approval, meetings with the Employee Groups will be held, beginning in March.

Chair Hall provided an opportunity for public comment, and Mr. Matthew Coulter, District I resident, provided comments. There being no further public comment, Chair Hall closed the opportunity for public comments.

MOTION: Motion made by Supervisor Miller, seconded by Supervisor Anderson, to adopt Resolution 20-027. On a roll call vote the motion passed unanimously.

26b. [SR 20-0629](#) Resolution approving the formation and charter of the Nevada County Deferred Compensation Plan Committee pertaining to the oversight of the Nevada County 457(b) Deferred Compensation Plan and the Nevada County 401(a) Plans.

Adopted.

Enactment No: RES 20-028

MOTION: Motion made by Supervisor Miller, seconded by Supervisor Scofield, to adopt Resolution 20-028. On a roll call vote the motion passed unanimously.

SCHEDULED ITEM: 11:00 A.M.

(Teleconferencing from the Truckee Joseph Center, Hobart Mills Conference Room, 10075 Levon Avenue, 2nd Floor, Suite 205, Truckee)

Director of Human Resources : Steven Rose

27. [SR 20-0373](#) Presentation of the Nevada County Employee Service Awards to 85 employees.

ACTION TAKEN: Following a short break, Chair Hall called the meeting back into order and introduced Mr. Steve Rose, Human Resources Director.

Mr. Rose welcomed the County employees in Nevada City and in Truckee. This year, the Board will honor 85 employees with 5, 10, 15, 20, 25, and 30 years of service.

Chair Hall thanked all the County employees for their public service and introduced the employees with 30 years of service; Mr. Paul Jacobsen, Correctional Officer II, and Mr. Gene Yeoman, Road Supervisor, and their department heads provided comments regarding their dedication to the County. Chair Hall introduced and thanked Ms. Marcia Salter, Auditor-Controller, for her 25 years of service.

Supervisor Scofield introduced the employees with 20 years of service; Supervisor Anderson introduced the employees with 15 years of service; Supervisor Miller introduced the employees with 10 years of service; and together Supervisor Hoek and Chair Hall introduced the employees with 5 years of service.

Following the presentation, Mr. Rose invited attendees to enjoy refreshments in the Empire Room.

***ANNOUNCEMENTS:**

Pursuant to Government Code Section 54954.2, Board members and County Executive Officer may make a brief announcement or brief report on his or her activities. Board members and County Executive Officer may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

ACTION TAKEN: Not held.

ADJOURNMENT:

ACTION TAKEN: Chair Hall adjourned the meeting at 11:26 A.M.

Signature and Attestation



Heidi Hall, Chair

ATTEST.

By: 

Lelia Loomis, Deputy Clerk to the Board