



**Nevada County  
Adult & Family Services Commission  
Minutes  
March 9, 2021 – 1:00PM**

Pursuant to Governor Gavin Newsom's Executive Order pertaining to the convening of public meetings in response to the COVID-19 pandemic, the County of Nevada hereby provides notice that it will hold the regularly scheduled Adult and Family Services Commission. The Adult and Family Services Commission members will attend the meeting and participate remotely to the same extent as if they were present.

To follow social distancing guidelines as outlined by the Nevada County Public Health Department, the Empire Room will remain closed to the public until further notice. This meeting is available for viewing live through the ZOOM Application at <https://zoom.us/j/96138264912?pwd=SXdGOGV6bDVObVBwek9ya3Y2d29wZz09>

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[HHS@co.nevada.ca.us](mailto:HHS@co.nevada.ca.us).

Closed Captioning is available for hearing impaired viewers.

The meeting is accessible to people with disabilities. Anyone requiring reasonable accommodation to participate in the meeting should contact the Clerk of the Board's office by calling (530) 265-1480 at least four days prior to the meeting. TTY/Speech-to-Speech users may dial 7-1-1 for the California Relay Service

**1. Welcome – AFSC Chair - (1 Minute) – called to order at 1:02pm**

**2. AFSC Board Business - (3 Minutes) - ACTION ITEMS**

- Roll Call & Quorum – Langdon Waters, Dena Malakian, Ana Acton, Lindy Beatie, Joel Radtke, Kari Stehmeyer. There is a quorum.
- Not in attendance: Janeth Marroletti
- Staff: Mike Dent, Rob Choate, Annette LeFrancois
- Guests – Suzi Kochems, Mary Schleeter, Stephanie Fisher, Edy Cassell
- Additions to the Agenda – none
- Approve February 9, 2021 Minutes – One correction under Item 8 – Need to develop scoring committee for end of February instead of end of March, minor capitalization on second to last bullet Capitalize Langdon. Motion made with changes for February minutes made by Lang and seconded by Joel. Minutes approve unanimously with changes.
- AAA4 Advisory Council Appointments – Two vacancies
  - i. 2 appointments were made through the Board
  - ii. AAA4 will report status next time

**3. Officer's Reports – (3 Minutes)**

- Chair - none
- Vice Chair - none
- Correspondence Secretary – none

**4. Executive Director’s Report – Mike Dent – (5 Minutes)**

- Working to setup warming shelter for 15 people – opens at 4:30pm at Nevada City Veterans Hall

**5. Commissioner Standings – Annette LeFrancois**

- 700 Forms – Some members have already submitted. Will report out at next meeting.

**6. Commission Applications & Resignations – (3 Minutes) – Action Item**

- **Affirm re-appointments for those Commissioners with expiring terms**
  - Member expirations at end of April – Dena, Joel, Kari, Lindy
  - Kari will not be able to be re-appointed at this time
  - Motion made by Kari to re-affirm Dena, Joel, and Lindy for another term, second made by Langdon. Motion passed unanimously.
  - No new applications. Stephanie and Edy are attending as guests and may be interested.

**7. Standing Items – Rob Choate – (10 Minutes) -**

- CSBG/CIF Budget/Funding/Program Update
  - Received approval from CEO office for \$30,000. Submitted workplans for CSBG 2020/2021 to fund Gold Country Community Services (GCCS) and Friendship Club. Contracts expire end of December 31<sup>st</sup>, 2021.
- 2020 -2021 CSBG Contracts
  - 2020 CARES Funding – work plan was approved and workplans will be sent to providers in next couple of days. Will be taken to Board for April 15<sup>th</sup> – December 31, 2021. Funding will go to Bright Futures for Youth, GCCS, Interfaith Food Ministries, and Nevada County Foodbank with all receiving \$50,000. IFM will supply food to single parent families with children, Foodbank is providing food to people impacted by COVID, GCCS will provide more services to older adults who are at-risk for COVID, and Bright Futures is doing educational assistance for virtual learning and school including funding for the NC Fairgrounds learning center.
- Vendor Data Report
  - Will get to the Commission at next meeting for number of people who were served through GCCS and Friendship Club/Bright Futures.

**8. CIF – Action Item - (15 Minutes)**

- Review and approve proposal
  - Only received one proposal from NC Foodbank for \$15,000 for a forklift. So cancelled the scoring committee. Proposal meets all parameters. Motion to approve application made by Lang, seconded by Dena. Motion approved unanimously.
- Discuss and take action on remaining funds
  - What to do with other \$30,000? Mike will check in with CEO’s office. Suggestions for use of funds include COVID support for people who are staying in trailers, Great Plates Program with 15% match, for consultants or support for County staff who have been doing multiple jobs during COVID, expand Great Plates for under the age of 64 or 60. Motion made to have the CEO’s office use the funding for COVID related expenses not funded by any other sources made by Kari, seconded by Lindy. So moved.

**9. Silk Consulting – Updates – (10 Minutes) – Action item**

- Community Needs Assessment (CNA) – review and approve

- i. Need to consider impact that COVID had on the needs assessment and did it skew the data.
- ii. Transportation is an on-going issue
- iii. Housing is another on-going issue
- iv. Reaching under-served communities and marketing
- v. Influx of COVID funding is impacting State departments and local governments and organizations
- Community Action Plan (CAP) – Discuss
  - i. Discussion on linkages, person centered models, one stop shop model, and systems alignment between aging and disability initiatives. Request to put Aging & Disability Resource Connection under linkages, for navigation and coordination of services,
  - ii. Discussion to include support for 211 that provides the one-stop-shop place to go to connected to any resource in the community – from aging and disability to children and youth services, role they play in disaster response, information, and notifications. Development of a community information or data exchange to strengthen coordination and collaboration so people do not fall through the caps.
  - iii. Community Support Network – going through strategic planning process that overlaps with the need’s assessment. Will be a way for all health and human services agencies to work together to identify and fill gaps.
  - iv. Deadline to get everything to Board for June 22<sup>nd</sup>. CNA needs to approved today with the minor changes on navigation, linkages, advocacy.
  - v. Motion made by Kari to approve the Community Needs Assessment (CNA) as supporting document for Community Action Plan, seconded by Dena. Motion passed.

**10. Agency on Aging Area 4 Report – Mary Schleeter – (10 Minutes)**

- Mary shared pilot program for Get Setup for free online classes such as how to use Zoom, setup smartphones, yoga classes, book clubs, for individuals 60 years and older.
- Agency on Aging in California were gifted free smart speakers for older adults or caregivers. Contact Britney.
- Starting RFP process going on right now. Deadline to apply is March 17<sup>th</sup> for legal, home modifications, food and nutrition, and transportation.

**11. Request for New Business – (2 Minutes)**

- Karing Closet is doing a clothing giveaway for newborns to teens. Donations need to be in ziplock bags and clearly marked.

**12. Public Comment - 1 Minutes)**

- None

**13. Adjournment - (1 Minute) – at 2:28pm**

\*\*\*Times assigned to the above agenda items are strictly estimates, each item will directly follow the previous without break or intermission.\*\*\*