



**Nevada County**  
**Adult & Family Services Commission Minutes**  
**July 13, 2021 – 1:00PM**

**1. Welcome – AFSC Chair - (1 Minute)**

The meeting was called to order by Dena Malakian.

**2. AFSC Board Business - (3 Minutes) - ACTION ITEMS**

- Roll Call & Quorum – Dena Malakian, Barbara Larsen, Edy Cassell, Joel Radtke, Lindy Beatie.
- Not in attendance – Stephanie Fischer, Paige Derdowski.
- Staff – Mike Dent, Rob Choate, Annette LeFrancois
- Guests – Mary Schleeter, Nicole McNeely.
- Additions to the Agenda – none.
- Approve June 8, 2021 Minutes – There is one correction. Item #6 is a repeat of item #3. Barbara Larsen made a motion to approve the minutes with the correction. The motion was seconded by Dena Malakian. All members present were in favor.
- AAA4 Advisory Council Appointments – There is one vacancy from the AFSC Commission (Janeth's replacement).

**3. Officer's Reports – (3 Minutes)**

- Chair – No report.
- Vice Chair – Joel Radtke is resigning. September will be his last meeting.
- Correspondence Secretary – Position is vacant.

**4. Executive Director's Report – Mike Dent – (10 Minutes)**

July is the start of a new budget year. Once the State approves their budget, there will be multiple applications and new funding. There is a lot of activity in the Continuum of Care relating to homeless and at risk of homeless.

**5. Commissioner Standings – Annette LeFrancois - (5 Minutes)**

- 700 Forms – Up to date.

**6. Commission Applications & Resignations – (5 Minutes) – Action Item**

Joel Radtke will need to submit a letter of resignation to Dena Malakian and Annette LeFrancois. The letter can be done by email. Annette LeFrancois will submit the letter to the Clerk of the Board. It will then be scheduled for a Board of Supervisor's meeting. Shortly after the BOS meeting a Form 700 Leaving Office will be due.

Dena Malakian mentioned commissioners should reach out to anyone who may be a good fit to join the Adult and Family Services Commission. Joel Radtke mentioned he may be able to get someone to join before he leaves office. Nicole McNeely intends to apply for the commission. Annette LeFrancois will email the application to Nicole.

**7. Standing Items – Rob Choate – (15 Minutes)**

- CSBG/CIF Budget/Funding/Program Update – CSBG and CIF budgets are on track. The CIF contract for this Fiscal Year goes to the Board of Supervisors for approval on July 27, 2021. This is the forklift for the Food Bank. Rob Choate is meeting with Suzi Kochems our consultant to update the reporting information. We are hoping to have our vendors ask their participants to complete a survey at the end of the program.
- 2020 -2021 CSBG Contracts - We are in the 2020/21 contract year for CSBG. It is the last year for the current contract with two vendors.
- 2022 CSBG RFP – Typically contracts are awarded for two calendar years. Rob Choate will give Commission members a copy of the last RFP to review. Suggestions for updates/changes should be given to Rob for discussion at the September AFSC Meeting. Rob would like to release the RFP in September in order to give non-profits at least 30 days to apply. The goal is to award the contracts by December 2021.

**8. Agency on Aging Area 4 Report – Mary Schleeter – (10 Minutes)**

Agency on Aging Area 4 is working on evaluations for Fiscal Year 2020/21. The new Fiscal Year started on July 1, 2021. CDA is looking at re-organizing the Area Agencies on Aging (AAAs) in the State of California. There are 33 AAAs in California. Some are non-profits and some function under Counties. There is a proposal to have all the AAAs function under Counties. There are three difference scenarios listed on CDAs Website. If these changes happen Nevada County would have their own AAA most likely under the Adult Services Department. The final announcement will be made in December.

**9. Request for New Business – (2 Minutes)**

Reminder, there is no August Adult and Family Services Commission Meeting.

**10. Public Comment - 1 Minutes)**

Barbara Larsen reported she is meeting with Meri Mohr and Susan Sanford regarding continuity of care for family caregivers.

Nicole McNeely mentioned the Food Bank Summer Free Lunch Program has been averaging about 700 lunches every day.

Lindy Beatie mentioned that participating on the Advisory Council with the Agency on Aging Area 4 has been very enlightening.

**11. Adjournment - (1 Minute)**

The meeting was adjourned at 1:25 p.m. The next Adult and Family Services Commission meeting is Tuesday, September 14, 2021.