

**NEVADA COUNTY
SHERIFF'S OFFICE**



KEITH ROYAL

SHERIFF/CORONER

PUBLIC ADMINISTRATOR



2016 Annual Report

Keith Royal, Sheriff

Nevada County Sheriff's Office— 950 Maidu Ave. Nevada City, Ca. 95959

T: 530-265-1471 E: Sheriff@co.nevada.ca.us



Sheriff Services Description

Sheriff's Services provide all the duties of Sheriff, Coroner and Public Administrator.

The Undersheriff oversees the Administrative Captain, the Operations Captain, the Corrections Captain, and the Chief Fiscal Officer.

Our Administrative Support Division provides support services to the Sheriff's Office. The Administrative Captain manages the following units: Communications/Dispatch, Records, Evidence, Civil, and Personnel/Training. The Chief Fiscal Officer manages the Financial Unit, overseeing Contract Management, Grant Funding, Budget Development, and Reporting along with Public Administration responsibilities.

The Operations Captain oversees the following units: Patrol, Coroner, Major Crimes Unit, Narcotics Unit, Search and Rescue, Animal Control, Dog Licensing, and the Volunteer Program.

The Corrections Captain oversees three detention facilities, the Wayne Brown Correctional Facility, the Truckee Jail and the Nevada City Court Holding Facility; manages home detention, educational opportunities, work release, vocational classes, substance abuse prevention, education and recovery, and religious and spiritual involvement, as well as the use of suitable Inmate Workers to assist non-profit and government organizations in the community.

CONTENTS

Sheriff Services Description	2
Administration Division	3
Operations Division	7
Corrections Division	11



Administration Division

RECORDS

The Records Unit is responsible for maintaining internal document control over all Sheriff's Office original reports. These include all incident, arrest, citation and coroner reports. Records personnel provide copy distribution and dissemination of documents and information per court order, state statute and internal policy. Reports are commonly routed to the Department of Justice, to the District Attorney's Office, Courts, Probation, Outside Law Enforcement Agencies, and Public Record requests. Records staff are not only responsible for document storage and retrieval, but also sealing, purging and destroying records as prescribed by law.

In 2016, Records staff processed approximately 4,000 crime, incident, and coroner reports and 1,343 animal control reports for the entire county.

Processing permits to carry concealed weapons is also a function of our Records Unit. Applicants go through a background process, including a clearance from the Department of Justice, and provide proof of training requirements and firearm registration. Records staff compile the packets, verify all conditions are met, and forward to our Operations Captain for final approval. Once approved or denied, our Records staff make all arraignments with the applicants for issuance.

In 2016, Records staff processed 135 new applications, and maintained 1464 valid Concealed Weapons Permits.

Our Records Unit is also responsible for the registration of all Court ordered convicted sex, drug and arson offenders that reside within the unincorporated areas of Nevada County, and through agreement the offenders that reside in the City of Nevada City. Sex Registrants that reside at a residence must report to our Front Lobby in person annually, as well as whenever they change their residence (either within our County or if they move out of our County), or after being incarcerated for any offense. If the registrant is transient, they must report to our Front Lobby monthly. Our staff is diligent in keeping the files updated with current information on residence, place of employment, and photographs to assure the registrants are in compliance. If a Sex Registrant is not in compliance, Records staff refers the files to the Sheriff's Office Major Crime Unit, and a Detective will investigate the failure to register as a criminal offense.



In 2016, Records staff managed 158 Sex Offender Registrants, 55 Narcotic Offender Registrants, and 3 Arson Offender Registrants.

Our Records Unit is responsible for all Permit Management. Currently, the Sheriff issues Permits for Chain Installers, Explosives, Federal Firearms License Dealer, and Second Hand Dealer Licenses. Our Records staff assures the subjects requesting Permits have all the required State and Federal clearances prior to issuing permits.



Records staff provides Live Scan fingerprinting services to the public and other Nevada County departments for Department of Justice backgrounds and security clearances.

Records staff completed 1247 fingerprint submissions to the Department of Justice.

Nevada City Records staffing consists of a Records Supervisor, a Senior Legal Office Assistant, and three Legal Office Assistants. Our Truckee Sub-station also has one Legal Office Assistant that also completes the Civil Process clerical functions.

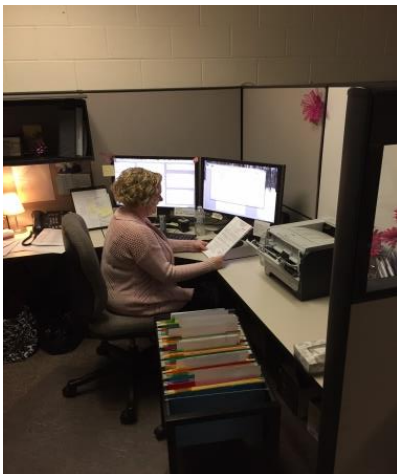
CIVIL

The Civil Unit serves civil process as prescribed by law. This civil process includes summons and complaints, small claims documents, restraining orders, civil warrants, eviction notices and any other notice or order from the courts. The Sheriff also levies on wages, bank accounts, vehicles or any asset of the judgment debtor pursuant to writs issued by the courts. The Civil Unit has Senior Legal Office Assistant and a 2 Legal Office Assistants that are assigned to perform the clerical functions; two in Nevada City, and one in Truckee. Sheriff Volunteers serve the majority of our civil process. The Civil Unit handles all civil process within Nevada County, including within the city limits of the Town of Truckee, Grass Valley, and Nevada City.

In 2016, our Civil Unit processed 100 evictions, 876 criminal subpoenas, 412 protective orders and 930 civil court orders.

WARRANTS

The Warrants Unit is housed in our Regional Dispatch Center. One Legal Office Assistant is assigned to the Unit. Our Warrants Unit is responsible for processing all criminal arrest, bench and pre-complaint warrants issued by the Superior Court of California, County of Nevada. Depending on the level of the warrant, our Warrants Unit enters all active warrants into two different databases; Department of Justice Wanted Persons (WPS) and our local Records Management System (RMS). Once warrants are entered, the information is validated to assure accuracy. The Department of Justice will also send validation requests monthly, and purge lists quarterly to assure the information our Warrant Unit has entered are valid. The purge lists are sent to the Superior Court for final determination with the magistrate who authored the warrant to assure the criminal cases associated with the warrant are still active.



In 2016, our Warrant Unit processed 3,003 new warrants that were issued by Judges in Superior Court and removed 2,080 warrants that were either served or recalled by the Court. There are currently 2,434 active warrants of arrest being maintained by our Warrant Division.



PERSONNEL AND TRAINING UNIT

The Sheriff's Office is currently allocated 169 Full Time Employees. Of those, 68 are sworn peace officers, and 101 are professional staff. Our Personnel and Training Unit is the liaison with County Human Resources for all recruitment, hiring, and testing of applicants, and conducts background investigations on all potential Sheriff's Office employees.

In 2016, Personnel and Training completed a total of 54 Background Investigations, and 17 new employees were appointed to various positions within the Sheriff's Office. By state mandate, all sworn peace officers and correctional officers are



required to continually train and update their knowledge base. Our Personnel and Training Unit is responsible for assuring all staff have met their required training hours with the California Peace Officer Standards in Training (POST). The Personnel and Training Unit managed a total of 9,642 hours of POST certified training for our staff. The training hours were provided in a range of areas in accordance with state law and in response to identified needs in the department and our community.

Our Personnel and Training Unit is staffed with one (1) sworn Sheriff's Sergeant, and one (1) Administrative Assistant.

REGIONAL DISPATCH

Our Regional Dispatch Center provides dispatch services for all city law enforcement agencies, as well as for the Sheriff's Office deputies. This consolidation of service has resulted in savings to the taxpayers and a more coordinated effort in communications between agencies.

Dispatch services include answering all 9-1-1 calls and non-emergency calls for law enforcement service. Once the call is received, our Dispatchers enter the information in computer software and assure appropriate units are sent to locations throughout all of Nevada County.

Peace Officers from all four (4) local law enforcement agencies are dispatched to calls for service, and notify the 9-1-1 Dispatchers of their locations. Dispatchers are commonly requested to search the Department of Justice databases for names, vehicles and property associated with the calls, and notifies the officers and deputies if there are any warrants or wants on subjects. On any given day, there are up to 50 different law enforcement officers working in Nevada County from the four local agencies. 9-1-1 Dispatchers are tasked with knowing where each officer is at any given time and provide them with needed resources.



In 2016, the communications professionals of the Nevada County Sheriff's Regional Dispatch Center received a total of 129,865 telephone calls, of which 99,201 were non-emergency calls and 30,664 were 911 calls. As a result, Sheriff's Office personnel created 81,242 calls for service for all of the local agencies.



SHERIFF'S PROPERTY UNIT

The Sheriff's Property Unit maintains all property and items booked as evidence/safekeeping. Items are retained pending a criminal trial or returned to a lawful owner.

In 2016, 30,876 items of property were maintained in the Unit. Of those items, 4,630 were categorized as involving illegal drugs, and 1,110 were firearms.



Operations Division

The Operations Division of the Nevada County Sheriff's Office is the largest of the three divisions and is comprised of the following units:

Animal Control

Nevada City and Truckee Patrol Services

- Community Orienting Policing Services (COPS)
- Neighborhood Watch
- Nevada County Fair
- Truckee Air Show
- Other events as contracted

Major Crimes Unit (MCU)

Narcotics Task Force (NTF)

School Resource Officers

- NUHS,
- BRHS
- Middle Schools

Special Enforcement Detail (SED)

- Critical Incident Negotiations Team (CINT)

Marine Patrol

- Boating safety education
- Dive Team
- Lake Englebright patrol contract services (USCE)

Volunteer Programs

- Sheriff Volunteers
- Reserve Deputy Program
- Explorer Scout Program

Off-Highway Vehicle Patrol

- High Country/National Forest Patrol
- Snowmobile patrol

Alcohol Beverage Control (ABC)



Medico-Legal Death Investigation (Coroner)

PATROL

The largest of the Operations Division units is Patrol and is responsible for providing 24/7 response to both routine and emergency calls for service. The Unit is split into two geographical subdivisions; Western Nevada County and Eastern Nevada County. As occasions arise, these deputies can and will respond as back-up to anywhere in the County to assist other agencies when requested.

Nevada County Patrol provides 24/7 coverage to the citizens. They are responsible for patrolling all of the unincorporated areas of Nevada County. During 2016, the Patrol Division generated the following statistics county-wide: 38,953 Calls for service, 3,866 Incident reports, and 1758 Arrests.

MAJOR CRIMES UNIT (MCU)

The Major Crimes Unit (or MCU) is an investigative support team for the Patrol Unit. The primary role of the MCU is to investigate those cases that require extensive investigation and processing. The cases typically handled by the MCU often involve homicide, sexual assault, robbery, etc.



In 2016, the Major Crimes Unit conducted 119 new investigations that resulted in 11 suspects arrested with an additional 13 cases forwarded to the District Attorney's Office requesting charges be filed against suspects. 50 search warrants were written and executed during these investigations.

NARCOTICS TASK FORCE (NTF)

The Narcotics Task Force (or NTF) is another investigative support team for the Patrol Unit. The NTF deals primarily with crimes involving narcotics violations such as manufacturing, cultivation, possession for sale, etc. These cases can involve undercover work and typically take a great deal of time to investigate and prosecute.

The NTF is comprised of deputies from the Sheriff's Office along with support from the Probation Department, District Attorney's Office and Grass Valley Police Department.

In 2016, the NTF investigated 99 drug related cases resulting in 119 arrests on various charges. They authored 59 search warrants, conducted multiple probation/parole searches and assisted other law enforcement agencies during the service of search warrants.

Detectives seized approximately \$34,000 in US Currency, 57 firearms, 355 grams of heroin, 59.55 grams of cocaine hydrochloride, 860 grams of crystal methamphetamine, 5 pounds of butane honey oil, dismantled 23 Butane Honey Oil Labs, eradicated 8000 marijuana plants, and seized 600 pounds of processed marijuana.



MARIJUANA COMPLIANCE TEAM

Two deputy sheriffs are assigned to investigate complaints regarding the Medical Marijuana Cultivation Ordinance.

In 2016 NCSO received 365 citizen complaints regarding marijuana cultivation violations. They conducted 325 investigations and issued 110 citations. There were 38 appeals filed and a total of 58 marijuana gardens were brought into compliance by abatement warrants which resulted in the destruction of 8,046 marijuana plants. An additional 109 other gardens were self-abated by the owner and/or grower.

SCHOOL RESOURCE OFFICER PROGRAM (SRO)

The Nevada County Sheriff's Office School Resource Officer Program currently consists of two deputies supervised by a sheriff's sergeant. School resource officers routinely work with students, parents and school officials in order to establish and maintain a safe learning environment for students, while developing positive relationships with the community through their daily activities. School resource officers speak to parents regarding truancy issues, drug use by students both on and off campus, bullying issues, and investigate numerous allegations of suspected child abuse reported by the myriad mandated reporters throughout the county. The school resource officers regularly meet with school officials regarding



lock-down drills, safety considerations, problem students, and staff members' concerns about the welfare of their students. There are approximately 6,978 students in 20 schools who fall under the purview of the two school resource officers.

The services provided by the school resource officers include assemblies and presentations, drug awareness talks, counseling juveniles on various issues, and the investigation of crimes committed both on and off school grounds. The school resource officers provide security during multiple high school sporting events.

During 2016 school resource officers have arrested numerous students for marijuana possession on school grounds and have assisted in the investigation of numerous major crimes involving juvenile suspects for off campus crimes ranging from rapes to burglaries and robberies. During the 2016 school year deputies assigned to the school resource program have taken 105 reports for various offenses.

SPECIAL ENFORCEMENT DETAIL (SED)

The Special Enforcement Detail (SED) is a highly specialized group of deputy sheriffs who are tasked with providing VIP protection, removal of barricaded subjects, hostage rescue, high-risk arrests and assisting with riotous crowds. The main goal of this team is to bring about a peaceful resolution to these situations. The team logged over 160 training hours which consisted of various disciplines, including live fire ranges, room entries, mock hostage rescues, narcotic warrant executions and physical training. SED also trained in conducting team movements into marijuana grows and open areas. This year



SED also conducted marine operations and entries onto house boats, various other watercraft and shoreline assaults. In addition to the training hours, the team participated in 4 high risk missions for the year.

CRITICAL INCIDENT NEGOTIATIONS TEAM (CINT)

CINT endeavors to seek cooperation from a subject in a critical incident to gain insight into their thought process and help direct them towards a peaceful outcome. The voluntary on-call team is available twenty-four hours a day, seven days a week. Team members must complete 40 hours of instruction in Basic Negotiations and pass a psychological exam.

The goal of CINT is to defuse potentially life-threatening crisis situations through the use of proven verbal crisis management and communication techniques. Most often the CINT members are called in for incidents that include, but are not limited to, suicidal persons and the mentally ill, armed and/or barricaded subjects, and suspects who have taken a hostage.

CINT maintains the necessary skills of negotiation by attending monthly in house training, specialized schools (including a 40 hour course instructed by FBI negotiators), joint training with the Special Enforcement Detail, training with outside agencies learning new techniques in interview and interrogation. All of the training assists the CINT members in dealing with any situation that may arise when dealing with subjects in crisis.

CINT has specialized equipment that is used to facilitate communication in a safe, effective manner, including a "throw phone" which is a military grade hard line telephone and a dedicated response vehicle that can quickly mobilize the team's equipment to a scene. The team's equipment assists us in gaining intelligence regarding the subjects and locations involved. This information is shared with the SED team and provides them with important intelligence regarding the layout and persons involved. CINT is equipped to record and document the incident using the issued equipment, including a lap top computer and wireless printer.

MARINE PATROL

The Sheriff's Boat Patrol Program is funded through a grant from California Department of Boating and Waterways. This grant allows for the purchase and upkeep of the Sheriff's Patrol Boats as well as boating safety programs, boat inspections, and other services related to boating. The Sheriff's Office patrols 14 lakes and a portion of two rivers during the boating season.



DIVE TEAM

The Sheriff's Office Dive Team is staffed with Deputy Sheriff's that have been certified and trained in swift water rescue and underwater recovery. The team utilizes some of the latest equipment available in the field of underwater recovery including a submersible Remote Operated Vehicle (ROV) equipped with multiple cameras, grabber arm, and SONAR. The ROV is capable to operate at depths greater than 600 feet and provides a live video feed to the surface.



SHERIFF'S VOLUNTEERS

The Nevada County Sheriff Volunteers provide a variety of services to the citizens of Nevada County. Volunteers conduct vacation home checks, serve civil paperwork, and provide routine patrol services. Additionally, they provided clerical services to the Sheriff's Office, attend community events, operate the Child ID Program, and assist with boating safety services. The Sheriff's Volunteer Program has approximately 38 volunteers who donate their time in various divisions of the department. Volunteers have logged over 8,721 hours during 2016.

Their services have saved the County approximately \$201,298 this year, if they were paid for these services. The volunteers have served over 175 subpoenas, 34 child support service papers, 244 civil papers, and 63 EWO's (Earnings Withholding Order).

SEARCH AND RESCUE (SAR)

The Nevada County Sheriff's Office Search and Rescue Team is tasked with providing a variety of rescue services for citizens who become lost in our County. As occasions arise, they can respond outside the County at the request of other agencies in California for mutual aid. There are approximately 120 professional volunteer members on the Nevada County Sheriff's Search and Rescue (NCSSAR) team. NCSSAR currently has teams trained as ground pounders, K-9, ATV, Crisis, Evidence, Incident Command Team, Hasty Team, Nordic, and Ropes. All of these teams have proven to be a necessity based on our terrain in Nevada County. NCSSAR volunteers logged approximately 7,000 hours this year in the fields mentioned above. In 2016, NCSSAR responded to a total of 45 searches. NCSSAR also responded to assist the major crimes unit with homicides and other violent cases. Through the use of ground pounders, the evidence team, and other units within NCSSAR, we have been able to locate items of evidence which could be crucial for those cases.



NCSSAR has worked very hard over the past year to improve radio systems and has been adding repeaters throughout the county. We added our own repeaters on Mt. Lincoln, Cherry Hill, as well as on Banner Mountain and Signal Peak.

OFF-HIGHWAY VEHICLE PATROL (OHV)

The Sheriff's Office utilized an Off-Highway Vehicle grant (OHV) to patrol OHV lands both in Western and Eastern Nevada County for illegal OHV activity and mechanical administrative compliance. A total of 424 hours of staff time were spent on patrolling OHV lands. During that time deputies patrolled 3022 miles, made 362 OHV contacts, issued 23 warnings for various violations, issued 1 citation and made 1 non-OHV arrest.

ALCOHOLIC BEVERAGE CONTROL (ABC)

NEVADA COUNTY SHERIFF'S OFFICE



KEITH ROYAL
SHERIFF/CORONER
PUBLIC ADMINISTRATOR

2016
Annual
Report
| 12

The Sheriff's Office received an Alcohol and Beverage and Control (ABC) grant, the focus of which is to preventing alcohol sales to minors starting on July 1st of 2016. As a result of the grant, deputies were able to: Provide education and prevention to juveniles attempting to purchase alcohol, as well as adults who purchase alcohol for minors. Establish an education program that was presented in the middle schools and high schools. Complete 8 total operations including; 2 Minor Decoy Operations, 2 Shoulder Tap Operations, 1 IMPACT Operations, 2 Task Force Operations at Special Events, and 1 General Enforcement Operations. These operations resulted in 21 arrests including; 3 subjects booked into County Jail and 18 subjects cited and released on misdemeanor charges.

CORONER

The Sheriff is also the Coroner for the County of Nevada. Medico-legal death investigation in the county is investigated by patrol and/or detective personnel who act as Deputy Coroners. The County of Nevada contracts with the County of Placer for Forensic Pathology and laboratory services. The Sheriff's Office handled 468 death investigations during 2016.



Corrections Division

Maintaining a county jail is a State mandated function of the Sheriff. Minimum standards for the housing and care of inmates are established under Title 15 of the California Code of Regulations. These standards are administered and enforced by the State of California, Board of State and Community Corrections.

The Nevada County Sheriff's Office Corrections Division includes the Wayne Brown Correctional Facility (WBCF), the Truckee Jail, the Court Holding and Court Security functions and Bailiff Personnel in Nevada City and Truckee.

The majority of the corrections staff works twelve-hour shifts during the course of the fourteen-day pay period.

During 2016, a total of 4,201 people were booked, which is a 9.1% decrease from 2015. Twenty one local, state and federal law enforcement agencies bring arrestees to our jail facility. This number includes court commitments as well as self-surrenders on warrants.

FACILITIES:

- The Wayne Brown Correctional Facility
- Truckee Jail
- Court Holding Nevada City

The Wayne Correctional Facility has an official rated capacity of 283 beds. The 2016 average daily inmate population was 204 inmates; down from 223 in 2015. The chief space related problems are the lack of adequate female housing, limited classification options including space for civil inmates and limited inmate educational/rehabilitative program space.

The Nevada City Court Holding Facility continues to function well and is able to hold as many inmates for court appearance purposes as necessary. The Court Holding Facility is also used for some non-barrier professional contact visits.

STAFF PROFESSIONAL DATA

Each division employee is required to complete a minimum of 24 hours of continuing professional training each year. Correctional Division personnel received a total of 2,567.5 hours of training during 2016, 1,364 hours of which was conducted in-house.

INMATE ADMINISTRATION

In 2016, there were 2,784 jail incident reports generated. There were 412 reports resulting in disciplinary sanctions against inmates.

There were 29 inmate fights which resulted in 4 serious injuries. In all these events only two officers were moderately injured. Staff reported 47 use-of-force incidents. The restraint chair was used 10 times; there were 2 uses of electronic control devices (ECD's i.e., "Taser"). The facility had no successful suicides and 9 attempted suicides. The Correctional Emergency Response Team (CERT) was activated 2 times. Pepper Spray was not used during the year. There was 1 in-custody death.

Minimum security inmates performed a total of 65,896 hours of work inside the facility (including kitchen crews, laundry, cleaning and painting crews). Minimum Security inmates also provide 2,576 hours working for the sheriff's department at the sheriff's administrative offices as well as the court holding facility. Minimum security inmate workers spent 2,408 hours working outside the facility for other Nevada County departments. Minimum security inmate workers spent 4,280 hours working outside the facility for non-profit organizations in the community. The total number of hours worked by inmates in 2016 was 72,584.



The Transportation Unit moved 4,245 inmates between the Nevada City and Truckee Courts, Sacramento County Jail (Federal Inmates) state prisons, medical and dental facilities as well as intrastate and interstate facilities. This was a 13.5% decrease from 2015.

The Wayne Brown Correctional Facility facilitated 2282 visitations to include professional, friends and family as well as clergy visits.

COMMUNITY CUSTODY PROGRAM

The Community Custody Officer interviewed 108 potential participants for electronic-monitored home detention (EMHD). 94 were accepted, 15 were denied and 6 were removed from the program for violations of program rules. 18 inmates served intermittent sentences ("weekenders").

16 participants were sentenced in Nevada County, but completed EMHD in another county. 18 participants were sentenced in a county other than Nevada County, but completed EMHD in Nevada County.

INMATE PROGRAMS

California Penal Code Section 4025 mandates county jails to provide services essential to the benefit, welfare, and educational needs of the inmates. The Inmate Welfare Fund spent \$77,023 for those necessary services. These programs are available seven days per week and are voluntary with the exception of those inmates who have been ordered by the court to participate as a condition of sentencing. WBCF programs include the following:

- **DRUG AND ALCOHOL ADDICTION SUPPORT AND RECOVERY GROUPS:**

Currently Narcotics Anonymous (NA), Alcoholics Anonymous (AA) and Celebrate Recovery, a faith-based group, bring their programs inside the facility. Each group encourages continued participation by inmates and their families after release from custody. In addition to recovery meetings and classes, numerous donated NA and AA books were distributed to interested inmates.

Beyond Bars is a program where participants are either sentenced to attend by the courts or apply for admission. Enrolled inmates are exposed to an intensive alcohol and substance abuse education and life skills guidance program. The main thrust of this program is to introduce them to the disease concept of alcoholism and addiction as well as a cognitive behavioral approach to address criminal thinking and criminal behavior. Inmates also learn about the process of addiction and recovery and study the physiological and psychological effects of various drugs. With this new information, inmates then begin to design an individual plan for recovery, which will work for them in their choice to be clean and sober.

Beyond Bars is administered by Community Recovery Resources (CoRR). A counselor meets once a week with participants. Inmates attend a minimum of 24 groups and a minimum of 1 individual session in order to successfully complete the program. Upon graduation inmates receive a certificate and an evaluation on their performance in the class along with recommendations for continued care. If inmates are released prior to completion they can finish the classes by attending an ongoing treatment program at the CoRR offices.

- **MINDFULNESS PROGRAM:** Eight-week Mindfulness courses designed to help inmates manage stress and increase awareness of dysfunctional patterns were offered. In 2016, 120 general population inmates and 121 segregated inmates participated in the Mindfulness program. The inmates who participated reported a reduction in their anxiety and better sleeping patterns as well as being able to stop taking medication for anxiety.



- **SELF HELP CLASSES:** Six-week Parenting classes and ten-week Anger Management classes are presented in alternating blocks to the inmates in minimum security, by a licensed Marriage and Family Therapist. This year we expanded the program to include certain maximum security females.

EDUCATIONAL OPPORTUNITIES:

Nevada Union Adult School, part of the Nevada Union Joint High School District, provides educational services for inmates incarcerated at the WBCF.

In January of 2015 the GED (General Education Development) test was discontinued. It has been replaced by the High School Equivalency Test (HiSet). 46 students enrolled in the program and 14 completed earning a High School Equivalency certificate. A total of 116 Hi Set tests were administered in 2016.

The High School Diploma program remained unchanged. 6 students enrolled with zero completion of the program. 6 non-native English speakers attended English classes. All students meet regularly with a teacher, participate in class time several days a week, watch educational DVD's, use computer software, take tests, and complete homework assignments.

Enrichment courses were offered through "The Great Courses" series. Students must have already completed high school. Students attend a series of college-level courses on DVD. Upon completion students receive a certificate. 52 students enrolled in "The Great Courses" and 42 received certificates.

RELIGIOUS SERVICES

Several local ministries have volunteer teams that provide religious and spiritual support programs inside the jail. Some of the ministries added bilingual volunteers to their teams this year in order to provide expanded religious opportunities for our Spanish speaking inmates.

KITCHEN SERVICES

In 2016, the kitchen prepared 303,048 meals. The average cost per meal was \$1.39 which is a decrease of 6.1% from 2015.

The kitchen at Wayne Brown Correctional Facility offers a variety of healthy meals including diabetic, vegetarian, and the occasional vegan. During the religious holiday of Ramadan, the kitchen provided religious meals for four individuals observing the month long Islamic holiday.

The opportunity to work in the kitchen gives the inmates the chance to increase their knowledge of different kitchen skills as well as showcase their different abilities. A variety of nationalities are represented in the kitchen, many of whom enjoy preparing different ethnic inspired meals. Our correctional staff enjoys freshly prepared Mexican, Vietnamese, Thai, Cambodian and Chinese mixed in among the traditional North American-type meals.

About 75% of the food prepared is made from scratch. The homemade lasagna is a favorite among the inmates and the cake served each Sunday is a well-loved tradition. During the summer and early autumn months, the kitchen received numerous fresh vegetables provided by the Rood Garden center.

MEDICAL SERVICES



The California Forensic Medical Group (CFMG) is the contract medical provider for corrections in Nevada County. CFMG provides medical services for 29 other county jails as well. CFMG holds an accreditation from the California Medical Association Institute for medical quality. This is a very high accreditation and not all medical providers in the state receive this award.

In 2016, the Marriage Family Therapists hours increased from 15 hours a week working at the jail to 40 hours a week with an additional part time therapist employed to work at Juvenile Hall as well as being on call 24/7. The Marriage Family Therapist provided on-going therapy and crisis intervention to 2,619 inmates. The Psychiatrist treated 996 inmates. CFMG staff administered 154,866 doses of medication last year. The Physician's Assistant examined 5,688 inmates (2,016 more inmates than were seen in the year 2015), and the Physician examined an additional 474 inmates. 41 inmates were referred to the Emergency Room for various reasons. The Dentist treated 414 inmates.